

**ACADEMY FOR INTEGRATED ARTS
BOARD of DIRECTORS MEETING
MINUTES**

February 24, 2022
4:00 p.m.

7910 Troost Ave., Kansas City, Missouri

This was a virtual meeting held via Zoom.

Present: Emily Brown, Secretary
Lynne Brown, Chairman
Peter Brown, Member
Brad Epsten, Vice President
Patrick Lenoir, Member
Cara Newell, Treasurer
Jennifer Waddell, Member

Also Present: Tricia DeGraff, Executive Director
Karren Colbert, Principal
Asha Moore, Assistant Principal
Phoebe Bassue, Operations

I. CALL TO ORDER AND ROLL CALL

Lynne Brown called the meeting to order at 4:05

II. FINANCIAL REPORT

Budget report-Cara Newell (attachment)

III. CONSENT AGENDA ITEMS

- Approval of the minutes from the January 27, 2022 board meeting
- Approval of the warrant list (check registry and purchasing card record)
- Approval of the financial report:
Motion: Brad Epsten
Second: Emily Brown
Vote: 7-0

IV. ACTION ITEMS

- Approval of Asha Moore as Title VI Coordinator:
Motion: Cara Newell
Second: Jennifer Waddell
Vote: 7-0
- Approval to hire Tanya Jones, Grace Kennedy, Jessica Meador and Madison Zylstra for classroom teaching positions for the 2022-2023 school year:
Motion: Education Committee
Vote: 7-0

V. EXECUTIVE DIRECTOR'S REPORT

- Monthly Update -Tricia DeGraff (attachment)

VI. DISCUSSION ITEMS/COMMITTEE REPORTS

1. Education Committee met on February 17th (attachment)
2. Audit/Finance met on February 17th (attachment)
3. Governance Committee Chair met on February 22nd (attachment)

The Governance Committee led a discussion from the “Top 10 Questions for Charter School Boards, a development/training resource.”

The January topic was “**How the Board effectively engages families, staff and other stakeholders.**”

In the discussion, the board discussed ways they currently engage families, staff and other stakeholders:

- Attend PD lunches with staff/teachers, Celebration of Learning and other events at the school as way to get to know members of the community
- Provided supplies to families in pickup line during COVID
- Greet families on the first day of school and provide treats

The board also discussed other ideas for engaging families, staff and other stakeholders:

- Ask family members to attend board meetings as a part of the mission moment
- Learn more information from focus groups
- Spend time in the community
- Plan a family event centered around getting to know the Board

VII. NEW BUSINESS

VIII. EXECUTIVE SESSION

None

IX. ADJOURNMENT

Motion to adjourn: Peter Brown

Second: Brad Epsten

Vote: 7-0

Meeting adjourned at 5:47 p.m.

Next Board Meeting is on March 31, 2022 at 4:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Emily Brown".

Emily Brown
Secretary

A handwritten signature in cursive script, appearing to read "Lynne Brown".

Lynne Brown
Chairman



February 2022 Financials

PREPARED MARCH 2022 BY

The logo for EDOPS, featuring a stylized blue icon of a person or figure above the text 'EDOPS' in a bold, blue, sans-serif font.

EDOPS

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Executive Summary



- Forecasted Net Income is **-\$275,524**. Expected revenue is **\$3,971,819** and expenses are **\$4,247,342**.
- Revenues:
 - Prop C forecast decreased **\$41k** from the original projection this month due to a corrected calculation error on DESE's website
 - ADA/WADA update had an impact of **<\$7k**
 - Private Donations decreased **\$70k** based on remaining anticipated donations
- Expenses
 - **\$11k** savings in salaries based on updated based on current staffing
 - **\$3k** increase in benefits to reflect AFIA's updated contributions for employee benefits

Cash Forecast



75 Days of Cash at year's end

We forecast the school's year ending cash balance as **\$867.38k**, **\$88k** above budget.

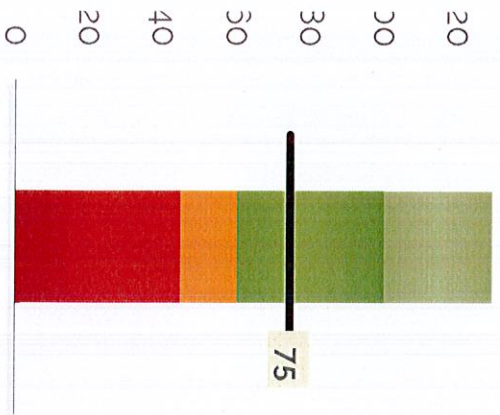


Key Performance Indicators



Days of Cash

Cash balance at year-end divided by average daily expenses

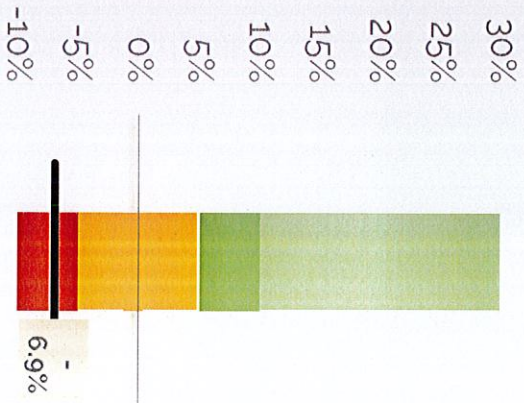


75 DAYS OF CASH AT YEAR'S END
The school will end the year with 75 days of cash. This is above the recommended 60 days

AGE 5

Gross Margin

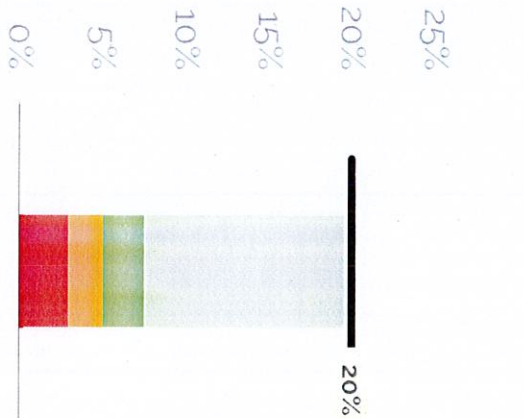
Revenue less expenses, divided by revenue



-6.9% GROSS MARGIN
The forecasted net income is -\$276k, which is \$92k above the budget. It yields a -6.9% gross margin.

Fund Balance %

Forecasted Ending Fund Balance / Total Expenses



20.00% AT YEAR'S END
The school is projected to end the year with a fund balance of \$849,543. Last year's fund balance was \$1,125,066.

Forecast Overview

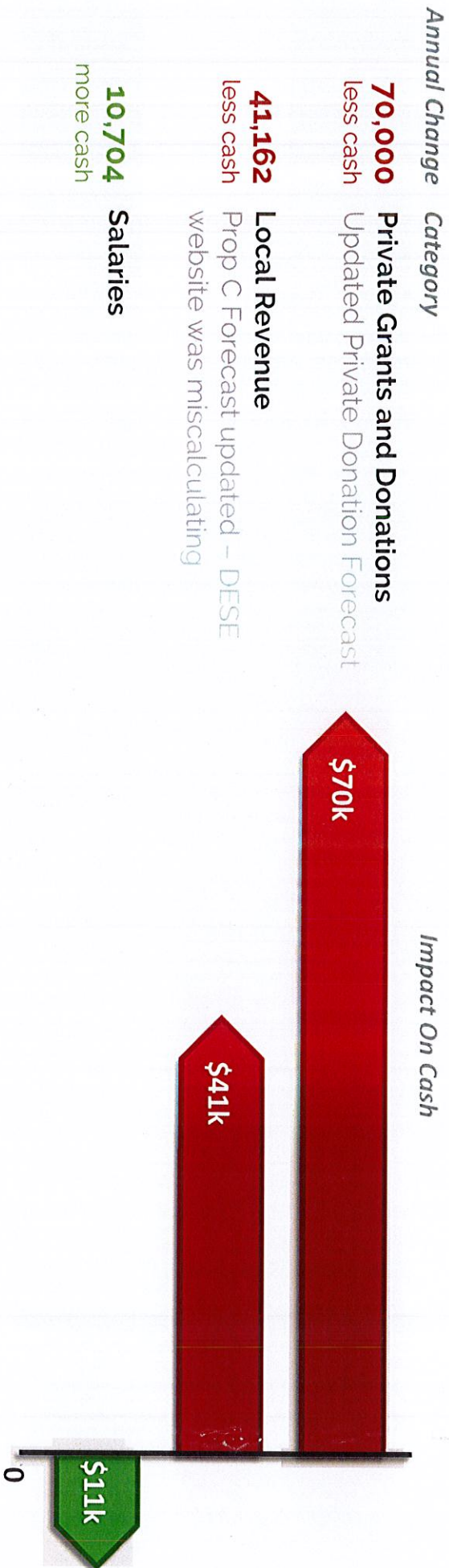


	Forecast	Budget	Variance	Variance Graphic	Comments
Revenue	\$4m	\$4.1m	-\$93k		
Expenses	\$4.2m	\$4.4m	\$185k		
Net Income	-\$276k	-\$367k	\$92k		
Cash Flow Adjustments	0	0	0		
Change in Cash	-\$276k	-\$367k	\$92k		

Key Forecast Changes This Month



The February forecast **decreased** the year-end cash expectation by \$123k. Key changes:



Detailed Financials

	Year-To-Date			Annual Forecast			Remaining
	Actual	Budget	Variance	Forecast	Budget	Variance	
Revenue							
Local Revenue	226,868	228,613	(2,744)	282,139	284,835	(2,696)	56,270
State Revenue	1,483,331	1,441,707	41,624	2,140,860	2,299,644	(158,784)	657,529
Federal Revenue	503,430	673,021	(169,591)	1,046,909	1,060,336	(13,426)	543,479
Private Grants and Donations	147,810	339,384	(191,575)	350,000	420,000	(70,000)	202,190
Earned Fees	117,441	-	117,441	151,911	-	151,911	34,470
Total Revenue	2,477,879	2,682,725	(204,845)	3,971,819	4,064,814	(92,995)	1,493,939
Expenses							
Salaries	1,354,564	1,477,099	122,535	1,997,615	2,215,648	218,033	643,062
Benefits and Taxes	353,691	411,377	57,686	558,736	617,065	58,329	205,046
Staff-Related Costs	38,061	33,274	(4,786)	52,088	49,912	(2,176)	14,028
Rent	200,000	200,000	-	300,000	300,000	-	100,000
Occupancy Service	179,871	180,849	977	273,716	271,273	(2,443)	93,845
Student Expense, Direct	165,455	200,305	34,850	308,918	300,458	(8,461)	143,463
Student Expense, Food	150,648	128,933	(21,715)	195,921	193,400	(2,521)	45,273
Office & Business Expense	203,811	134,839	(68,973)	277,417	202,258	(75,159)	73,606
Transportation	110,490	138,027	27,537	282,931	282,041	(890)	172,441
Total Ordinary Expenses	2,756,581	2,954,703	198,122	4,247,342	4,432,055	184,713	1,490,762
Total Expenses	2,756,581	2,954,703	198,122	4,247,342	4,432,055	184,713	1,490,762
Net Income	(278,701)	(271,979)	(6,723)	(275,524)	(367,241)	91,717	3,178
Cash Flow Adjustments	(7,735)	-	(7,735)	0	-	0	7,735
Change in Cash	(286,437)	(271,979)	(14,458)	(275,524)	(367,241)	91,717	10,913

① REVENUE: \$93K BEHIND

② EXPENSES: \$186K AHEAD

③ NET INCOME: \$92K ahead

④ CASH ADJ: \$0K AHEAD

⑤ NET CHANGE IN CASH: \$92K AHEAD

Monthly Financials

	Actual												Forecast					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL					
Income Statement																		
Revenue																		
Local Revenue	31,230	27,515	26,155	24,790	30,107	25,471	30,677	29,923	14,068	14,068	14,068	14,068	282,139					
State Revenue	177,320	172,660	212,422	182,877	183,543	186,968	186,430	181,111	164,382	164,382	164,382	164,382	2,140,860					
Federal Revenue	0	21,205	9,607	22,931	77,857	40,110	309,422	22,299	135,870	135,870	135,870	135,870	1,046,909					
Private Grants and Donations	42,755	535	10,500	47,707	2,011	34,398	1,600	8,303	50,548	50,548	50,548	50,548	350,000					
Earned Fees	2,803	792	635	3,677	46	2,397	91,248	15,843	8,618	8,618	8,618	8,618	151,911					
Total Revenue	254,108	222,706	259,319	281,982	293,564	289,346	619,377	257,479	373,485	373,485	373,485	373,485	3,971,819					
Expenses																		
Salaries	151,228	224,322	179,536	166,480	160,432	166,103	150,268	156,185	160,624	160,624	160,624	161,190	1,997,615					
Benefits and Taxes	39,673	44,475	41,177	40,507	40,106	57,688	41,754	48,310	51,251	51,251	51,251	51,294	658,736					
Staff-Related Costs	6,694	1,731	4,636	5,860	542	13,446	2,046	3,105	3,507	3,507	3,507	3,507	52,088					
Rent	25,000	25,000	25,000	25,000	25,000	0	50,000	25,000	25,000	25,000	25,000	25,000	300,000					
Occupancy Service	16,907	22,003	35,321	19,830	20,461	17,440	23,436	24,474	23,461	23,461	23,461	23,461	273,716					
Student Expense, Direct	14,853	10,657	37,701	25,008	26,182	32,106	9,125	9,822	35,866	35,866	35,866	35,866	308,918					
Student Expense, Food	0	5,809	18,061	25,587	23,200	42,204	5,720	30,067	11,318	11,318	11,318	11,318	185,921					
Office & Business Expense	11,451	48,850	22,001	49,289	26,499	16,799	16,585	12,336	18,401	18,401	18,401	18,401	277,417					
Transportation	1,413	0	0	14,960	1,700	77,334	14,932	151	43,110	43,110	43,110	43,110	282,934					
Total Ordinary Expenses	267,220	382,847	363,434	372,522	324,122	423,120	313,866	309,451	372,538	372,538	372,538	373,147	4,247,342					
Total Expenses	267,220	382,847	363,434	372,522	324,122	423,120	313,866	309,451	372,538	372,538	372,538	373,147	4,247,342					
Net Income	-13,112	-160,141	-104,116	-90,540	-30,558	-133,774	305,511	-51,972	947	947	947	338	-275,524					
Cash Flow Adjustments	-3,988	-18,823	13,922	-4,235	-5,212	10,480	-102	202	1,934	1,934	1,934	1,934	0					
Change in Cash	-17,080	-178,964	-90,193	-94,775	-35,770	-123,294	305,408	-51,769	2,881	2,881	2,881	2,271	-275,524					

Balance Sheet

	Previous Year End		Current
	6/30/2021	2/28/2022	
Assets			
Current Assets			
Cash	1,142,902		856,465
Total Current Assets	1,142,902		856,465
Total Assets			
	1,142,902		856,465
Liabilities and Equity			
Liabilities			
Current Liabilities			
Other Current Liabilities	17,835		10,100
Total Current Liabilities	17,835		10,100
Total Long-Term Liabilities	0		0
Total Liabilities	17,835		10,100
Equity			
Unrestricted Net Assets	1,125,066		1,125,066
Net Income	0		-278,701
Total Equity	1,125,066		846,365



QUESTIONS?

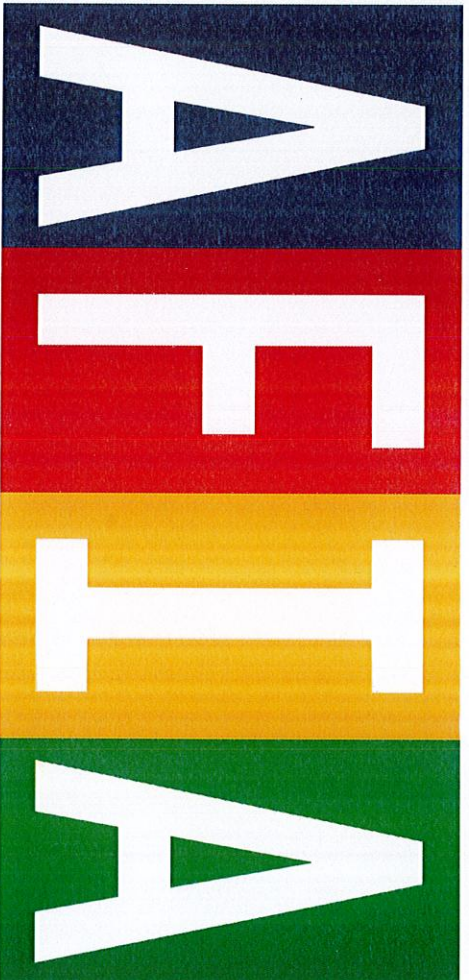
Please contact your EdOps Finance Specialist:

Paul Greenwood

paul@ed-ops.com

415.359.3995

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Academy for Integrated Arts

Executive Director's Report

March 31, 2022

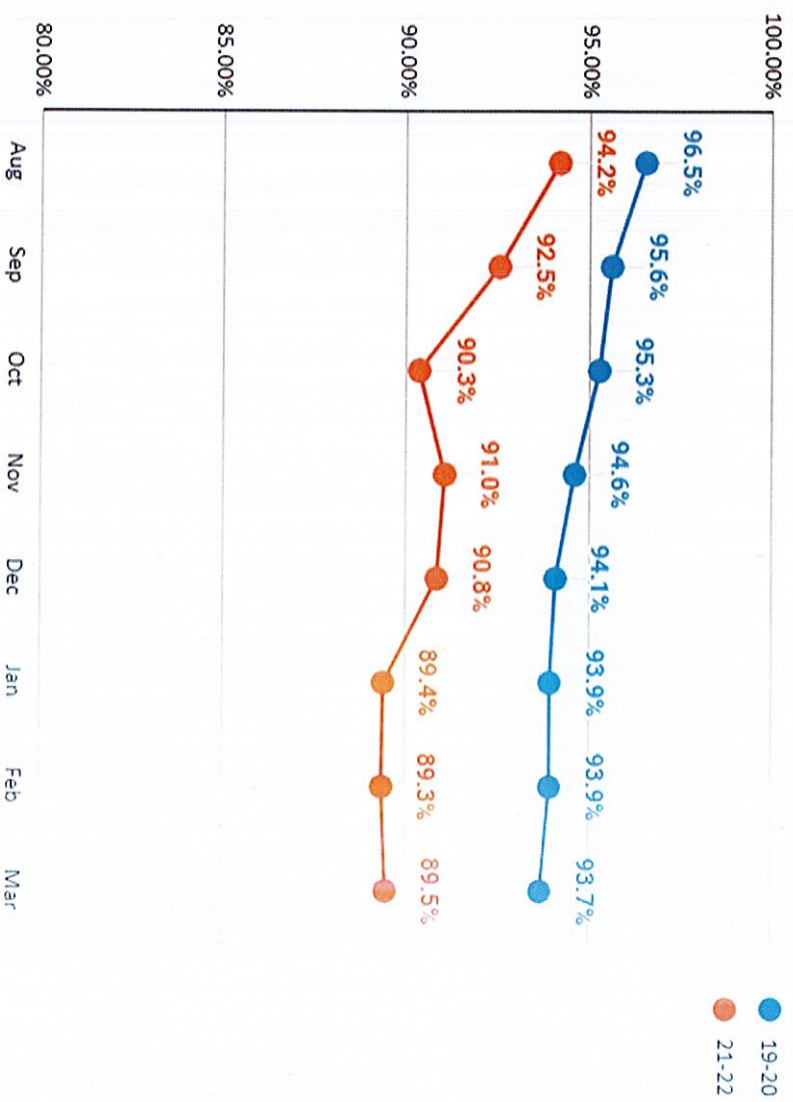
Enrollment 2021-2022

	8/23	9/16	10/22	12/3	1/21	2/18	3/18
Grade	3		2				
PK	11	12	12	12	12	11	11
TK	4	3	4	4	4	4	4
K	46	44	43	43	43	43	44
1st	42	41	41	40	38	38	40
2nd	37	39	40	39	37	38	39
3rd	35	38	37	37	36	36	36
4th	39	37	37	37	36	36	36
5th	25	25	25	24	23	23	23
6th	16	16	17	18	18	18	18
Total	255	255	256	254	247	247	251

Students who have left AFIA this year as of March 18, 2022:

Reason for leaving AFIA	Number of students
Moved out of state	5
Moved out of district	4
Moved to different charter	4
Homeschooled	1
Moved to KCPS School	2

Overall attendance data - Through 3/28/2022



*There are some quarantine attendance updates that still need to be completed.

Attendance data by grade - Through 3/28/2022

Grade Level	YTD Attendance % - Comparison within Year												Month to Month Change	Year to Year Change
	YTD Attendance Aug	YTD Attendance Sept	YTD Attendance Oct	YTD Attendance Nov	YTD Attendance Dec	YTD Attendance Jan	YTD Attendance Feb	YTD Attendance Mar	YTD Attendance Apr	YTD Attendance End of Year	YTD Attendance	YTD Attendance		
PK	97.53%	95.26%	92.48%	91.88%	90.81%	89.46%	87.89%	88.39%					0.51%	-5.28%
K	93.53%	93.46%	91.35%	91.57%	91.26%	89.36%	89.23%	89.21%					-0.02%	-4.46%
1	93.10%	90.35%	89.85%	89.98%	89.81%	88.68%	88.50%	88.75%					0.25%	-4.92%
2	88.75%	88.95%	88.24%	88.47%	88.83%	87.62%	87.71%	88.05%					0.35%	-5.62%
3	96.92%	94.74%	90.91%	92.00%	91.76%	90.27%	90.16%	90.29%					0.12%	-3.38%
4	94.46%	91.82%	88.04%	89.93%	89.86%	88.57%	88.93%	89.11%					0.18%	-4.56%
5	98.49%	95.95%	93.39%	94.68%	93.21%	92.43%	92.27%	92.14%					-0.13%	-1.53%
6	97.84%	95.42%	93.36%	93.45%	93.59%	90.84%	90.59%	90.39%					-0.20%	-3.28%
Total	94.17%	92.53%	90.35%	91.05%	90.84%	89.38%	89.35%	89.46%					0.11%	-4.32%

Attendance data - 90/90 performance through 3/28/2022

All Enrollments

90/90 Performance Band	# of	% of	2019-2020
Below 82.5% (No Points)	44	17.1%	5.00%
82.5-85.0% (Close, but No Points)	16	6.2%	2.50%
85.0-87.5% (.25 Points)	24	9.3%	2.50%
87.5-90% (.5 Points)	38	14.7%	9.10%
90% or Higher (Full Points)	136	52.7%	81.00%

Action steps to address attendance:

- Weekly student support meeting to determine needs and action steps
- Daily calls to students who are absent and tardy
- Letters were sent to students under 90%
- Our school social worker has created an updated intervention list of students/families who need more support related to attendance and will meet with identified families at conferences to develop attendance contracts
- Some students and families have/will have attendance contracts
- Teachers review data during professional development and identify classroom level action steps to improve attendance

Quarantine and positive covid cases information

Week of	Number of positive COVID cases (staff)	Number of positive COVID cases (students)	Number of individuals who began quarantine (staff)	Number of individuals who began quarantine (students)
March 14	0	0	0	0
March 7	0	1	0	1
February 28	0	1	0	1
February 14	0	1	0	1

[Link to AFIA's dashboard](#)

Staff related updates

- We have job postings for the following positions:
 - School nurse
 - Classroom teacher
 - Apprentice teacher
- We are interviewing candidates for positions for the 2022-2023 school year.
- We have one new hire since our last board meeting
- Professional Development Days: April 1st and 15th
- Asha Moore and Keyonia Cobbins represented AFIA at the Lincoln University hiring fair on March 24th.

Number of applications via School Mint

Date	PK	TK	K	1	2	3	4	5	6	Total	# of apps at same week for 21-22Y	# of apps at same week for 20-21 SY	# of apps at same week for 19-20 SY
1/17/2022	21	5	31	10	2	5	6	2	3	85	77	162	120
1/24/2022	24	5	36	11	3	7	8	2	4	100	83	173	132
1/31/2022	27	5	44	13	4	8	10	2	4	117	96	199	161
2/7/2022	28	5	48	13	4	9	10	1	4	122	108	209	178
2/14/2022	30	6	53	14	6	11	13	1	6	140	139	250	208
2/21/2022	29	7	51	15	7	11	15	1	6	142	165	326 (by lottery deadline)	
3/7/2022-Lottery deadline	44	9	64	16	12	13	16	1	8	183	181		

Enrollment Update for 2022 - 2023

Date	Grade	Offered	Accepted	Declined	Open Seats
3-28-22	PK	1	11	0	0
	TK	2	8	1	2
	K	14	16	40	20
	1st	6	8	4	1
	2nd	1	5	7	10
	3rd	4	5	5	3
	4th	3	8	5	1
	5th	1	0	1	10
	6th	4	2	2	0
	Total	36	63	65	47

Family engagement updates

Strategic Plan Goal Statement: Partner with families in meeting the needs of the whole child and ensure that families feel heard and valued in the school community.

- We wrapped up family teacher conferences. Our ambitious goal is to meet with 100% of our families, while our baseline goal is to meet with 80% of our families. At this time, we have met with over 80% of our families.
- We are currently administering a survey to families and will share the data from this survey in coming months.

**ACADEMY FOR INTEGRATED ARTS
EDUCATION COMMITTEE AGENDA**

March 28, 2022

10:00 – 11:00 AM

7910 Troost Ave., Kansas City, Missouri

This meeting will be held over Zoom.

<https://us06web.zoom.us/j/91718629229?pwd=eXRjdHc5Q2tCK1RuU0w4anhKRjNKQT09>

Meeting ID: 917 1862 9229

Passcode: cqvjE5

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

Meeting ID: 917 1862 9229

Passcode: 414140

I. CALL TO ORDER

II. DISCUSSION ITEMS

- Insight survey
- Staffing plan for next year
- Teaching hiring update
- Family survey update and family conference updates
- Other updates

III. Meeting Adjournment

**ACADEMY FOR INTEGRATED ARTS
EDUCATION COMMITTEE AGENDA**

March 28, 2022

10:00 – 11:00 AM

7910 Troost Ave., Kansas City, Missouri

This meeting was held over Zoom.

Members present at the meeting:

Lynne Brown

Brad Epsten

Tricia DeGraff

Karren Colbert

Asha Moore

I. CALL TO ORDER

II. DISCUSSION ITEMS

- Insight survey – Discussed the insight survey
- Staffing plan for next year – Discussed the team teaching model
- Teaching hiring update – Discussed new hire in preparation of Thursday's board meeting
- Family survey update and family conference updates – Discussed survey tool
- Other updates – Committee member as of this summer
 - Look at April meeting to determine if we need to change dates

III. Meeting Adjournment

**ACADEMY FOR INTEGRATED ARTS
FINANCE COMMITTEE MEETING
AGENDA**

Thursday, March 17, 2022
8:30 a.m.

The meeting will be held via Zoom. To join the meeting, please type <https://zoom.us> into your web browser. You will be prompted to enter the meeting ID: 917 1862 9229 and the password: cqvjE5.

- I. Call to order.
- II. Financial Update
 - Financial reports
 - Forecast
 - Grant/donation activity
 - Esser Funds
 - Cash Disbursements detail
- III. Performance Review
 - Commission financial indicators and measures
 - Strategic plan
- IV. Budget SY 2022-2023
- V. Facilities
- VI. Follow up on prior meeting items
- VII. Other business
- VIII. Adjournment.

Academy for Integrated Arts**Payments made by check or electronic funds transfer**

Date	Vendor		Amount
02/23/2022	21St Century Therapy		520.00
02/04/2022	AFIA Holding Inc.		25,000.00
02/09/2022	American Dining Creation	2 weeks	11,440.00
02/23/2022	American Dining Creation	3 weeks (one short week due to snow days)	17,117.50
02/09/2022	Ameritas Life Insurance Group		182.40
02/19/2022	Bamboo HR LLC		409.99
02/10/2022	BCI Mechanical Inc	HVAC Rooftop unit fan motor replacement (vendor oversight bill from August)	2,440.00
02/10/2022	BCI Mechanical Inc		356.60
02/10/2022	BCI Mechanical Inc	Gym A/C repairs (vendor oversight-July bill)	611.00
02/23/2022	Bloch Career Center - UMKC	Career fair registration	200.00
02/23/2022	Blue Beetle Pest Management Llc		175.00
02/23/2022	C & C Produce		144.00
02/23/2022	C & C Produce		715.00
02/23/2022	C & C Produce		650.00
02/23/2022	Cintas		269.16
02/22/2022	City Wide Maintenance Company, Inc.		2,145.28
02/23/2022	City Wide Maintenance Company, Inc.		3,224.36
02/23/2022	Crisis Prevention Institute		150.00
02/09/2022	Cynthia Schmidt		1,885.00
02/09/2022	Eddie Stewart D/B/A Eddie'S Lawncare	Jan 15 Snow removal	1,110.00
02/25/2022	Eddie Stewart D/B/A Eddie'S Lawncare	Feb 2 snow removal and ice melt	875.00
02/25/2022	Eddie Stewart D/B/A Eddie'S Lawncare	Feb 3 ice melt	600.00
02/25/2022	Eddie Stewart D/B/A Eddie'S Lawncare	Feb 1 Ice melt	700.00
02/23/2022	Education Business Solutions, Inc.		7,038.33
02/09/2022	Grandview R-li Mova	Remote learning	653.00
02/09/2022	Grandview R-li Mova	Remote learning	653.00
02/09/2022	Grandview R-li Mova	Remote learning	653.00
02/23/2022	Grandview R-li Mova	Remote learning (lower-xmas break)	479.43
02/23/2022	Grandview R-li Mova	Remote learning (lower-xmas break)	479.43
02/23/2022	Grandview R-li Mova	Remote learning (lower-xmas break)	479.43
02/09/2022	Hoot Reading Inc.	Final payment on agreement	2,010.00
02/11/2022	Jenessa Daniels		9.63
02/23/2022	K12 Ite, Inc.		3,221.61
02/17/2022	Kansas City Power And Light		5,461.34
02/19/2022	Kansas City Water Services		371.32
02/23/2022	Lathrop GPM		468.00
02/23/2022	Lee & Low Books		1,261.63
02/23/2022	Lexington Plumbng And Heating		135.00
02/04/2022	Office Depot		409.60
02/09/2022	Office Depot		1,137.95
02/17/2022	Office Depot		104.28
02/23/2022	Paypool Llc		232.50
02/23/2022	Philadelphia Insurance Companies		3,786.15
02/23/2022	School Health		87.02
02/23/2022	Shred It		126.26
02/02/2022	Spire Inc		188.97
02/23/2022	Sprint Solutions, Inc.		658.89
	(Continued next page)		

Academy for Integrated Arts			
Payments made by check or electronic funds (continued)			
02/09/2022	Sta Central Region	Transportation	151.44
02/09/2022	Supreme School Supply		92.22
02/13/2022	Toshiba Financial Services		776.72
02/10/2022	Waste Management		530.89
			102,577.33
Payments made with credit card			
Date	Vendor		Amount
01/03/2022	Hyvee		340.96
01/05/2022	1000Bulbs		66.02
01/04/2022	Walmart		280.40
01/12/2022	Amazon		274.63
01/13/2022	Sherwin		428.70
01/17/2022	Zoom		134.91
01/25/2022	Rainyday		335.52
01/26/2022	Walmart		363.50
01/30/2022	Mclains		85.59
01/28/2022	Waldo		91.90
			2,402.13



Accounts Payable

As of 2/28/2022

Academy for Integrated Art

PAYEE: ALL

STATUS: -- All --

REPORT DATE: 3/17/2022 10:12:26 AM ET

GL CODE: ALL

Invoice #	Incur Date	Invoice Date	Status	Check Date	Check or Trans. #	Payee/Account	GL code	Amount	Memo	Amount
20151228-25.99	1/1/2016	12/28/2015	Payment Authorized			AT&Ramp;T U-Verse 1111 120041111	1012541 6361 000	(\$25.99)		(\$25.99)
14829554	8/1/2021	7/27/2021	Awaiting Approval			NCS Pearson 11206218	--SPLIT--	(\$49.58)	-49.58	(\$49.58)
3092	2/1/2022	9/22/2021	Paid	3/4/2022	7777597	Missouri Charter Public School Association AIA	1012321 6371 6995 3 00000 000	\$275.00	2021 MCPSA Conference Registration	\$275.00
55816161 203852	2/1/2022	12/3/2021	Paid	3/4/2022	7777536	Colonial Life E5581616	1012164 000 6995 3 00000 000	\$1,191.45	12 2021 Coverage - Life Insurance	\$1,191.45
55816160 114291	2/1/2022	1/14/2022	Paid	3/4/2022	7777536	Colonial Life E5581616	1012164 000 6995 3 00000 000	\$758.96	01 2022 Coverage - Life Insurance	\$758.96
35959017	2/1/2022	1/31/2022	Paid	3/4/2022	7777632	STA of Missouri, Inc 5 343009-368667	1012551 6341 6995 3 00000 000	\$20,743.07	01/2022 Student Transportation	\$20,743.07
ARI-001562	2/1/2022	2/1/2022	Paid	3/4/2022	7777536	Kansas City Public Library 3624	1011111 6319 6995 4 40001 000	\$323.00	LSP - February 2022	\$323.00
INV7576	2/7/2022	2/7/2022	Paid	3/8/2022	7778126	Panorama Education, Inc. Academy for Integrated Art	1011111 6411 6995 4 40001 000	\$4,750.00	Panorama License Fee (yearly) - platform for administering surveys to families, students and teachers.	\$4,750.00
42001019 686	2/8/2022	2/8/2022	Paid	3/4/2022	7777597	City Wide Facility Solutions 7 01001100421	1012542 6411 6995 3 00000 000	\$200.72	Cleaning Supplies	\$200.72
							1012321 6319 6995 3 00000 000	\$0.00	Coffee Service	\$0.00

Invoice #	Incur Date	Invoice Date	Status	Check Date	Check or Trans. #	Payee/Account	GL code	Amount	Memo	Amount
179111	2/9/2022	2/9/2022	Paid	3/4/2022	7777536	Blue Beetle Pest Control 106236	1012542 6339 6995 3 00000 000	\$175.00	Routine Pest Control	\$175.00
220079	2/9/2022	2/9/2022	Paid	3/4/2022	7777597	Westhues Electric, Inc. Academy for Integrated Arts	1012542 6332 6995 3 00000 000	\$292.00	Electric Maintenance	\$292.00
2495	2/11/2022	2/11/2022	Paid	3/8/2022	7778126	Research to Practice Inc. Academy for Integrated Art	1012542 6319 6995 4 44100 000	\$1,482.00	Evaluations for two students who went through the referral process 01/2022	\$1,482.00
55816160 211304	2/11/2022	2/11/2022	Paid	3/8/2022	7778056	Colonial Life E5581616	1012164 000 6995 3 00000 000	\$758.96	02 2022 Coverage - Life Insurance	\$758.96
SCR00045 108	2/14/2022	2/14/2022	Paid	3/8/2022	7778056	Scribbles Software Academy for Integrated Arts	1012321 6319 6995 3 00000 000	\$12.50	Student Record Portal 02/2022	\$12.50
20220215- 3135.00	2/15/2022	2/15/2022	Paid	3/4/2022	7777536	Cornerstones of Care Academy for Integrated Arts	1011933 6319 6995 4 44100 000	\$3,135.00	SPED Outside Placement	\$3,135.00
22373900 8001	2/15/2022	2/15/2022	Paid	3/11/2022	7779429	Office Depot 66973873	1012542 6411 6995 3 00000 000	\$227.75	Cleaning Supplies	\$227.75
INV-0070	2/16/2022	2/16/2022	Paid	3/8/2022	7778085	Hoot Reading Inc. Academy for Integrated Art	1011111 6311 6995 4 40001 000	\$2,010.00	Literacy Assessment/Leasons Service	\$2,010.00
20220217- 450.00	2/17/2022	2/17/2022	Paid	3/11/2022	7779347	Eddies Lawncare & Snow Removal Academy for Integrated Art	1012542 6339 6995 3 00000 000	\$450.00	Salting Service 2/17/22	\$450.00
MNG 22- 003	2/17/2022	2/17/2022	Paid	3/4/2022	7777632	City in Motion Dance Theater Academy for Integrated Arts	1012321 6319 1000 3 00000 000	\$200.00	Half Page Ad	\$200.00
013122 37359	2/18/2022	2/18/2022	Paid	3/8/2022	7778056	WHC KCT, LLC Academy for Integrated Art	1012551 6341 6995 3 00000 000	\$4,633.00	Contracted Student Transportatoin	\$5,217.00
							1012553 6341 6995 3 12210 000	\$584.00	SPED Student Transportation to Cornerstone of Care	

Invoice #	Incur Date	Invoice Date	Status	Check Date	Check or Trans. #	Payee/Account	GL code	Amount	Memo
20220218-1575.00	2/18/2022	2/18/2022	Paid	3/11/2022	7779347 5	Eddies Lawncare & Snow Removal Academy for Integrated Art	10 2542 6339 6995 3 00000 000	\$1,575.00	Snow Plowing/Salting 2/28/22
2951	2/18/2022	2/18/2022	Paid	3/8/2022	7778126 3	American Dining Creation 183675	10 2563 6391 6995 3 00000 000	\$127.50	Snack
23061638 0001	2/23/2022	2/23/2022	Funds Transferring			Office Depot 66973873	10 2511 6411 6995 3 00000 000	\$461.76	Office Supplies
63399688 4-022	2/23/2022	2/23/2022	Paid	3/8/2022	7778085 6	Sprint 633996884	10 1111 6412 6995 4 42500 000	\$658.89	WIFI Hotspots
20812951 3290	2/24/2022	2/24/2022	Funds Transferring			School Specialty 1680037	10 1111 6411 6995 4 40001 000	\$216.88	Sports Supplies
22744675 5001	2/24/2022	2/24/2022	Funds Transferring			Office Depot 66973873	10 1111 6411 6995 4 40001 000	\$57.72	Classroom Supplies
42001020 169	2/28/2022	2/28/2022	Funds Transferring			City Wide Facility Solutions 01001100421	10 2542 6411 6995 3 00000 000	\$0.00	Cleaning Supplies
42001020 203	2/28/2022	2/28/2022	Funds Transferring			City Wide Facility Solutions 01001100421	10 2542 6331 6995 3 00000 000	\$1,845.28	Day Porter 2/2022
							10 2542 6411 6995 3 00000 000	\$0.00	Cleaning Supplies
							10 2321 6319 6995 3 00000 000	\$0.00	Coffee Service 01/07/2022
							10 2321 6319 6995 3 00000 000	\$100.00	Coffee Service 02/11/2022
							10 2542 6331 6995 3 00000 000	\$0.00	Cleaning Services

Invoice #	Incur Date	Invoice Date	Status	Check Date	Check or Trans. #	Payee/Account	GL code	Amount	Memo	Amount
42001020	2/28/2022	2/28/2022	Funds			City Wide Facility Solutions	10 2542 6411 6995	\$0.00	Cleaning Supplies	\$100.00
204			Transferring			01001100421	13 00000 000			
							10 2321 6319 6995	\$100.00	Coffee Service	
							13 00000 000		02/18/2022	
							10 2542 6331 6995	\$0.00	Cleaning Services	
							13 00000 000			
42001020	2/28/2022	2/28/2022	Funds			City Wide Facility Solutions	10 2542 6411 6995	\$0.00	Cleaning Supplies	\$100.00
205			Transferring			01001100421	13 00000 000			
							10 2321 6319 6995	\$100.00	Coffee Service	
							13 00000 000		02/25/2022	
							10 2542 6331 6995	\$0.00	Cleaning Services	
							13 00000 000			

Invoice #	Incur Date	Invoice Date	Status	Check Date	Check or Trans. #	Payee/Account	GL code	Amount	Memo
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Total: \$51,798.06

GL Code Summary

10 1111 6311 6995 4 4000 000		\$2,010.00
10 1111 6319 6995 4 4000 000		\$323.00
10 1111 6411 6995 4 4000 000		\$5,024.60
10 1111 6412 6995 4 4250 000		\$658.89
10 1933 6319 6995 4 4410 000		\$3,135.00
10 2142 6319 6995 4 4410 000		\$1,482.00
10 2164 000 6995 3 0000 000		\$2,709.37
10 2321 6319 1000 3 0000 000		\$200.00
10 2321 6319 6995 3 0000 000		\$312.50
10 2321 6371 6995 3 0000 000		\$275.00
10 2511 6411 6995 3 0000 000		\$461.76
10 2541 6361 000		(\$25.99)
10 2542 6331 6995 3 0000 000		\$1,845.28
10 2542 6332 6995 3 0000 000		\$292.00
10 2542 6339 6995 3 0000 000		\$2,200.00
10 2542 6411 6995 3 0000 000		\$694.16
10 2551 6341 6995 3 0000 000		\$25,376.07
10 2553 6341 6995 3 1221 0 000		\$584.00
10 2563 6391 6995 3 0000 000		\$4,290.00
--SPLIT--		(\$49.58)

\$51,798.06

**ACADEMY FOR INTEGRATED ARTS
GOVERNANCE COMMITTEE MEETING
AGENDA**

March 15, 2022
8:30 a.m. to 9:30 a.m.

Zoom Web Meeting Details

<https://us06web.zoom.us/j/91718629229?pwd=eXRjdHc5Q2tCK1RuU0w4anhKRjNKQT09>

Meeting ID: 917 1862 9229

Passcode: cqvjE5

- I. Call to Order

- II. Board Training
 - a. Review of February Trainings
 - b. Board Training Template Review
 - c. Retreat Discussion
 - d. Sunshine Law Discussion
 - e. 10 questions for Board/Video

- III. March Topics
 - a. Recruitment of New Members
 - b. Committee Purpose Statements

- IV. Other Business

- V. Adjournment

**ACADEMY FOR INTEGRATED ARTS
GOVERNANCE COMMITTEE MEETING
MINUTES**

Tuesday, March 15, 2022
8:30 a.m.

This meeting was held via Zoom. In attendance: Emily Brown, Lynne Brown, Cara Newell, Tricia DeGraff

I. Call to Order: 8:38 a.m.

II. Board Training

- Review of February Trainings
 - SchoolSmart KC: Governing Public Schools in Kansas City: What then must we do? (2/25 – attendees Lynne, Emily)
- Board Training Template Review
 - This will be housed in the Google Drive and trainings be manually entered by Governance Committee Chair Review upon notification at monthly Board meeting
- Retreat
 - Ideal time for ED would not include months of June, July, August, May
 - Will discuss Board's ideal timeline at 3/24 meeting
- Sunshine Law Discussion
 - MCPSA: Board Training: Sunshine Law (3/15 – anticipated attendees – Peter, Emily)
 - Will ask attendees to share any insights during March Board meeting
- 10 questions for Board/Video How does the Board purposely address promoting equity across the entire school system?
 - ED suggested Team Teaching Model video in the frame of equity
 - To be shared during Governance Committee Report

III. March Topics

- Recruitment of New Members
 - Board of Advisors would be beneficial in areas of HR, Marketing, Technology, etc.
 - Will ask the Board members to compile a list of known colleagues with areas of expertise not currently on the Board
- Committee Purpose Statements
 - Rewrite or confirm the committee purpose statements
 - Governance chair will work with each committee chair to discuss

IV. Other Business

V. Adjournment