ACADEMY FOR INTEGRATED ARTS
BOARD of DIRECTORS MEETING
MINUTES
June 24, 2021
4:00 p.m.

7910 Troost Ave., Kansas City, Missouri

This was a virtual meeting held via Zoom.

Present: Emily Brown, Member
         Lynne Brown, Chairman
         Peter Brown, Member
         David Disney, Member
         Linda Edwards, Member
         Cara Newell, Treasurer
         Janice Small, Member
         Jennifer Waddell, Member

Also Present: Tricia DeGraff, Executive Director
              Karren Colbert, Principal
              Paul Greenwood, Ed-Ops Financial
              Rex Rajkumar, Ed-Ops, Financial

I. CALL TO ORDER AND ROLL CALL
   Lynne Brown called the meeting to order at 4:07

   There were three amendments to the agenda:
   Under the Consent Agenda, May 27, 2021 Board of Directors Meeting, those
   Present includes Janice Small;
   Under Action Items, add “Approval to hire Latrice Williams as Student Success
   Coach,”
   Under New Business add “election of board officers:”
   Motion to approve: David Disney
   Second: Emily Brown
   Vote: 8-0

II. FINANCIAL REPORT
    Budget report-Cara Newell (attachment)

III. CONSENT AGENDA ITEMS
    • Approval of the minutes from the May 27, 2021 board meeting
    • Approval of the warrant list (check registry and purchasing card record)
• Approval of the financial report
  Motion: Peter Brown
  Second: Linda Edwards
  Vote: 8-0

IV. ACTION ITEMS
• Approval of the Budget for the July 1, 2021-June 30, 2022 Fiscal Year:
  Motion: Janice Small
  Second: Emily Brown
  Vote: 8-0
• Approval to engage Marr & Company to conduct the annual audit, to do attestation of
  Selected Statistics and to prepare the tax return:
  Motion: David Disney
  Second: Peter Brown
  Vote: 8-0
• Approval to hire Jenessa Daniels, Social Worker; and
• Approval to hire Amilia Winter, Language Arts Interventionist;
  Motion: Education Committee
  Vote: 8-0
• Approval of Jenessa Daniels, Social Worker, as Foster Care Point of Contact; and
• Approval of Jenessa Daniels, Social Worker, as Families in Transition
  Liaison/Homeless Coordinator;
  Motion: Emily Brown
  Second: Janice Small
  Vote: 8-0
• Approval to hire Latrice Williams, Student Success Coach:
  Motion: Janice Small
  Second: Jennifer Waddell
  Vote: 8-0
• Approval of the board meeting dates for the 2021-2022 school year as follows:
  July 22, 2021, August 26, 2021, September 28, 2021, October 22, 2021,
  December 9, 2022, January 27, 2022, February 24, 2022, March 31, 2022, April
  28, 2022, May 26, 2022, June 23, 2022:
  Motion: David Disney
  Second: Emily Brown
  Vote: 8-0

V. EXECUTIVE DIRECTOR'S REPORT
• Monthly Update -Tricia DeGraff (attachment)
  Discussion of Charter Renewal Timeline and next steps, and Safe Return to In-
  Person Instruction and Continuity of Services Plan (SRCSP).

VI. DISCUSSION ITEMS/COMMITTEE REPORTS
• Education Committee met on June 15th and on June 21st. (attachments)
• Audit/Finance met on June 18th (attachment)
• Governance Committee did not meet; there was a board retreat on June 16th. (minutes
VII. NEW BUSINESS

- Annual Meeting: Governance Chair, Janice Small, asked for a review of board member terms.

Founding Board Member and Secretary of the Board, David Disney, announced that he will resign from the board at the end of the school year, June 30, 2021. Lynne Brown recognized David for his many years of service, (which began in the planning stages of AFIA), and for his innumerable efforts in finding and renovating both our current location and previous location.

Janice confirmed that the President, Lynne Brown, and Treasurer, Cara Newell would remain in their current positions and asked for nominations for the positions of Vice President and Secretary.
Brad Epstein was nominated for Vice President and Emily Brown was nominated for Secretary.
Motion; Governance Committee
Vote: 8-0

Motion to close the Regular Meeting: David Disney
Second: Linda Edwards
Vote: 8-0

VIII. EXECUTIVE SESSION

Motion to enter into executive session for the purpose of conducting business related to personnel as specified in Section 610/021 of the Missouri Sunshine Law: Emily Brown
Second: David Disney
Roll call on motion:
Peter Brown—yes
Cara Newell—yes
Janice Small—yes
Linda Edwards—yes
David Disney—yes
Emily Brown—yes
Jennifer Waddell—yes
Lynne Brown—yes
Vote: 8-yes, 0-no

Discussion of Executive Director’s annual evaluation and determination of discretionary bonus.
Motion to adjourn Executive Session: Cara Newell
Second: Peter Brown:
Roll call on the motion:
    Janice Small---yes
    Peter Brown---yes
    Janice Small---yes
    Linda Edwards---yes
    David Disney---yes
    Emily Brown---yes
    Jennifer Waddell---yes

Motion to resume Regular Meeting: David Disney
Second: Peter Brown
Vote: 7-0

IX. ADJOURNMENT
    Motion to adjourn: Peter Brown
    Second: Jennifer Waddell
    Vote: 7-0

Meeting adjourned at 6:15 p.m.
Next Board Meeting is on July 22, 2021 at 4:00 p.m.

Respectfully submitted,

David Disney
Secretary

Lynne Brown
Chairman
Contents

- Appendices
- Revenue and Expense Detail
- Enrollment Assumptions
- Key Performance Indicators
- Budget Summary
- Executive Summary of FY22 Budget
- Recap of FY20 and FY21
We are on track to closing the FY 2021 with an ending cash balance of $99,937 above the budget.

In May 2021, AFIA received $1,939,460 through CARES ESSENTIALS and $1,749,936 through KCPSS MOU.

We started FY 2021 with 100% of kids receiving instruction remotely using Zoom.

State Funding Cut.

In April 2020, AFIA received $3,353,944 through Paycheck Protection Program. This helped the school offset the risk of the posed a risk to the FY 2020 and FY 2021 budgets.

NO Governor announced a cut on the state funding. This announcement and the lack of clarity on state revenue projections possibly impacting the students' learning proficiency.

In March 2021, disrupted by the pandemic restrictions and following the CDC guidelines, the school closed its building.

Recap of FY20 and FY21
The anticipated net loss will bring down the cash reserve from $999K in FY 2021 to $632K in FY 2022.

At the budgeted revenue of $4.1M and operating expenses of $4.4M, we will end FY 2022 with a net loss of $-367K.

By only 11%.

The sales and benefits expenses are increasing by 30% than the last year. However, the FY 2022 Revenue expectation is growing.

AFIA is introducing a co-teaching model to mitigate the learning loss.

Executive Summary of FY22 Budget

The availability of sufficient cash balance, and access to CARES ESSENTIALS II and CARES ESSENCE II and CARES ESSENCE III fund put the school in a comfortable position to explore a new initiative to address students’ learning loss created by the pandemic.

The availability of sufficient cash balance, and access to CARES ESSENTIALS II in FY2021-2022, and $1.15M through CARES ESSENCE III in FY2022-2023.

AFIA has access to $556K through CARES ESSENCE II in FY2021-2022, and $1.15M through CARES ESSENCE III in FY2022-2023.

Over the past two years, AFIA has built up sufficient cash balance. We grew from having $510K in FY2019 to $999K in FY2021.

Restrictions have likely created a learning gap in the students. It's been more than a year since the kids had a normal, regular instruction. The disruptions in academic instruction due to COVID-19...
<table>
<thead>
<tr>
<th>Ending Cash</th>
<th>Net Annual Cash Increase</th>
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<tr>
<td>5,371,627</td>
<td>(3,677,240)</td>
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<td>Other Adj.</td>
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<td>Debt</td>
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<td>Fixed Assets</td>
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<tr>
<td>9,988,811</td>
<td>(3,677,240)</td>
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</tbody>
</table>

Because of the co-teaching model, the no. of enrollment and thus the revenue. However, we do not have a similar increase in teaching staff in FY22 increases by 23% from FY21. Because of the co-teaching model, the no. of

We will use the cash balance of $999k built up in

<table>
<thead>
<tr>
<th>Net Income</th>
<th>Expenses</th>
<th>Revenue</th>
</tr>
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<tbody>
<tr>
<td>4,432,054</td>
<td>4,064,814</td>
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</table>
-9.03% Gross Margin

The forecasted net income is 5.04% on $74.1M in revenue. This yields a -9.03% gross margin.

52 Days of Cash of Cash

The school's 52 days of cash is below the recommended 60 days of cash.

52 Days of Cash at Year's End

%
goals of the school.

SY19-20 and SY20-21 to address the short and long-term
6/30/21. We will use the $51m cash reserve built up in
days of cash. If days worse than the cash forecast for
The budget predicts that we will end the year with 52
days of cash.AYERS END

Historical Context: Days of Cash
Although we are slowly coming out of the COVID-19 crisis, we are still in the middle of a pandemic. Therefore, some uncertainties remain and hence our enrollment expectations for the next two years are very conservative.

End of Year Enrollment

Enrollment Assumptions
We are not assuming any revenue from KCPS MOU in this fiscal year.

- Donations target for the year is $420,000, 33% more than the amount received in FY 2022.
- CAress ESess Grant of $552k will be fully available for Reimbursement Request in FY 2022.
- Prop C Local Revenue is calculated at $210.40 per Prior-Year (FY 2021) WADA of 270.

- Payments per WADA of $8,266.
- Attendance - At an average attendance rate of 93%, the state revenue is based off the assumptions of WADA of 278 and

  - With under-enrollment and attrition allocations, end of year student target is 250.
  - Enrollment - Beginning of the year enrollment target is 272.
Academy for Integrated Arts | SY21-22 Budget

Key Assumptions

- No significant facility upgrades in FY 2022.
- The school is providing transportation for students in partnership with two other charter schools.
- The school will continue to administer COVID-testing for the students.
- In FY 2022, we still have funds to buy a few more Chromebooks.
- In FY 2022, the school purchased a significant number of Chromebooks. While we do not see the need to make similar significant expenditures in FY 2023, the school is going to mitigate student achievement gap due to COVID-19 school closure, sufficient allocation for student direct expense is being maintained.
- To continue to mitigate student achievement gap due to COVID-19 school closure, sufficient allocation for student direct expense is being maintained.
- The school is providing opportunities for instructional staff to travel and participate in professional development conferences.
- Personal expenses, including salaries and benefits are increased by 30% from FY 2021.
- We expect to hire six co-teachers to support this co-teaching model and increase the number of support staff.
- To address the learning gap due to COVID-19 school closure and accelerate student learning, a co-teaching model is introduced.
<table>
<thead>
<tr>
<th>Nett Income</th>
<th>Total Expense</th>
<th>Notes</th>
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<tbody>
<tr>
<td>$1,735.06</td>
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**Notes:**
- We are assuming that there will be no revenue from KP's MOU.
- Availability of CARES II fund
- Target FY 2022 WADA of 865 is points higher than the FY 2021 WADA of 720.
Forecasted Cash Balance by the end of each month in FY2022
# Executive Director's Report
## June 24, 2021

## 2020 - 2021 Enrollment as of

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<tr>
<td>PK</td>
<td>60</td>
<td>13</td>
<td>12</td>
<td>12</td>
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<tr>
<td>Total</td>
<td>173</td>
<td>264</td>
<td>259</td>
<td>263</td>
<td>257</td>
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<td>256</td>
<td>252</td>
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</tr>
</tbody>
</table>

*We will potentially receive funding for about 10 of our 13 PK students.*

Since May 20, 2021, 0 students have withdrawn.

## Year to Date Attendance Percentage

### 2020 - 2021 Participation in Virtual Learning

<table>
<thead>
<tr>
<th>Grade</th>
<th>9/21</th>
<th>10/20</th>
<th>12/4</th>
<th>1/22</th>
<th>2/19</th>
<th>3/18</th>
<th>4/16</th>
<th>5/20</th>
<th>6/2</th>
</tr>
</thead>
<tbody>
<tr>
<td>PK/K</td>
<td>85%</td>
<td>88%</td>
<td>88%</td>
<td>86%</td>
<td>75%</td>
<td>83%</td>
<td>85%</td>
<td>76%</td>
<td>80%</td>
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<td>1st</td>
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<td>2nd</td>
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<td>84%</td>
<td>87%</td>
<td>76%</td>
<td>81%</td>
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</tbody>
</table>

Note about this attendance percentage: This percentage takes into account all live sessions. Some classrooms have four live sessions a day, so a student could attend every day, but if they miss one of the sessions, that lowers their participation percentage.
<table>
<thead>
<tr>
<th>Grade</th>
<th>2/19</th>
<th>3/18</th>
<th>4/16</th>
<th>5/20</th>
<th>6/2</th>
</tr>
</thead>
<tbody>
<tr>
<td>PK/K</td>
<td>79%</td>
<td>81%</td>
<td>85%/87%</td>
<td>87%/85%</td>
<td>87%/85%</td>
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<tr>
<td>1st</td>
<td>79%</td>
<td>80%</td>
<td>91%</td>
<td>86%</td>
<td>86%</td>
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*The data shared in February and March included data from remote days, thus was not accurate. The data being shared this month for onsite learning only includes onsite days. However, this data does not include tardies and or when students leave early, so this is being shared as an estimate. Per state requirements, a student's attendance in the fixed blended pattern of instruction is based on attendance during the onsite portion. The rate of attendance is applied to all possible hours for the year for that student. For more information, please see this FAQ document provided by DESE. At AFIA, we have students participating in the fixed blended model and virtual learning. Attendance will be calculated in both programs as required by DESE.

Onsite programming update

- Last day of school was June 1. The last day of school included Field Day. Many remote students also joined us for field day and it was great to have them onsite as well.
- Our last day with all staff was June 2. Over the summer, teachers are engaging in professional development related to math, arts integration and project work. They will also be doing some curriculum work that includes making revisions to our math curriculum and scope and sequence to prepare for the upcoming school year.

Partnerships and Grants

- School Smart KC is helping to fund virtual tutoring for primary students who need extra support. We selected two vendors for this program: Lead to Read and Literacy Lab. The Lead to Read programming will continue into the fall. We are excited for this opportunity to support our students. We appreciate that not only is SSKC providing the funding, but they also set up a structure to provide this extra layer of support.
- Thanks to the Scripps Howard Foundation’s Give a Child a Book Campaign, all AFIA students were able to visit the Scholastic Book Fair and select three books for summer reading. Students were so excited to pick
out three books to keep. I am pleased to share that we recently learned that they plan to partner with us next year as well and hope to increase the number of books each student will receive.

- Rainbow School (located at 7850 Holmes) holds a summer camp every year called Over the Rainbow. In an effort to diversify their program, they reached out to two local schools. They offered scholarships to eight AFIA students in grades Kinder - 2nd grade. Forty-six AFIA students applied for the scholarships. We held a lottery to select the eight students. Our students are having a great time at the camp. The programming includes at least two field trips a week, many opportunities for hands-on learning and time to play outside. We appreciate that Rainbow School is providing this great opportunity for our students and families.

- AFIA is a member of the Ed Fuel - KC Talent-Ready Cohort. This cohort is being funded by School Smart KC. Through this work, we will work with a coach and they will support our school in working on two talent priority projects and the development of a talent calendar.

Recruitment Updates for 2021-2022

On March 29th, we notified families of their enrollment status based on our lottery. On March 29th, we offered spots to 108 students across PK - 6th grade. Most of our open seats are in kindergarten.

### Enrollment Update As of 6/21/2021

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<td>Current AFIA Students (21-22 grade level)</td>
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<td>36</td>
<td>35</td>
<td>25</td>
<td>17</td>
<td>204</td>
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<tr>
<td><strong>Total</strong></td>
<td>12</td>
<td>4</td>
<td>40</td>
<td>46</td>
<td>48</td>
<td>45</td>
<td>43</td>
<td>27</td>
<td>20</td>
<td>285</td>
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<tr>
<td>Waitlisted</td>
<td>45</td>
<td>0</td>
<td>0</td>
<td>18</td>
<td>8</td>
<td>6</td>
<td>3</td>
<td>9</td>
<td>2</td>
<td>91</td>
</tr>
<tr>
<td>Declined</td>
<td>0</td>
<td>3</td>
<td>31</td>
<td>4</td>
<td>8</td>
<td>5</td>
<td>3</td>
<td>1</td>
<td>3</td>
<td>58</td>
</tr>
</tbody>
</table>

Enrollment Target (21 students per class): 273
Upcoming Events and Board Opportunities

- First day of professional development for all staff is August 5th. New teachers will begin on August 2nd. Typically, the board hosts a welcome back breakfast on the first day back with all staff.
- First day of school is August 18th. Typically some board members do come to school to welcome children and families for the first day of school.
ACADEMY FOR INTEGRATED ARTS
EDUCATION COMMITTEE AGENDA
June 15, 2021
11:00 AM
7910 Troost Ave., Kansas City, Missouri

The meeting will be held via Zoom. To join the meeting, please use this link:

I. CALL TO ORDER

II. DISCUSSION ITEMS

- Update on internal assessments and academic dashboard
- Update on Education Board Partners
- Data request from board members for June retreat
- Update on staff hiring for 2021-2022 school year
- Executive Director Evaluation
ACADEMY FOR INTEGRATED ARTS
EDUCATION COMMITTEE AGENDA
June 15, 2021
11:00 AM
7910 Troost Ave., Kansas City, Missouri

The meeting was held via Zoom. To join the meeting, please use this link:
https://umsystem.zoom.us/j/99878187401?pwd=eFhkRGVZ3NqDZV6eUVBY25wc1ZoQT09.

I. The meeting was called to order at 11:03 a.m.

II. DISCUSSION ITEMS

• Tricia provided an update on internal assessments and academic dashboard
  • Shared data from this year’s Evaluate and the implied MAP scores
  • Discussed implications and potential use of data

• Update on Education Board Partners
  • Jennifer provided an update on Ed Board Partner meetings

• Data request from board members for June retreat
  • Majority of the meeting was spent reviewing academic data, what it means and how best to present to full board
  • Data request #1 was data of returning students vs. students new to AFIA
    • New students are in below basic and basic
    • Advanced and proficient percentages increase for returning students
    • Eleven of 96 students were new (new students can make a significant impact on data)
    • New students need extra supports

• Data request #2 was data of AFIA compared to other charters
  • Trend lines for state, district and all charters are the same
  • AFIA only line that shows continual improvement
  • Significant discussion of operational peers vs. aspirational peers
  • It was determined we need to share data about FRL and racial demographics of all schools to show comparison
  • Schools outperforming us are aspirational peers
  • Schools underperforming us are operational peers
  • AFIA growth is exceptional
    • Discussion of NCE and impact of school demographics on the work that needs to occur

• Update on staff/hiring for 2021-2022 school year
• Discussed plans for innovative staffing that supports student growth and achievement as well as growth, renewal and retention of teachers
• Discussion of the importance of AFIA adult culture on the retention of great teachers
• Discussed how to “tell the story” of NCE and the work involved in moving students (over time) to proficiency
  • Made plans for presenting some student “case studies” to the board
• Executive Director Evaluation
  • Discussed protocol for Missouri Evaluation System
  • Tricia will submit her self-evaluation to Education Committee on June 18
  • Education Committee will meet on Monday, June 21 at 1:30 p.m. and will move into Executive session to complete draft of evaluation to share with Board on June 24
CALL TO ORDER

DISCUSSION ITEMS

- Updates
- Reflection on data share at Board Retreat

Executive Session

- Executive Director Evaluation

Meeting Adjournment
June 24, 2021
Education Report
AFIA Board Meeting

Data Presentation
AFIA Student Evaluate Data

New Students and Returning Students
(based on May 2021 data)
Math - All Students

May 20-21

(n=84)

Returning Kids

New Kids (n=10)

25%

80%

52%

6%

17%

20%
I. Call to order.

II. Review of forecast and actual results as of May 31, 2021.


V. Schedule of Finance Committee meetings for 2021-2022.

VI. Other business.

VII. Adjournment.
The meeting was held at AFIA. In attendance: Tricia DeGraff, Peter Brown, Rex Rajkumar and Cara Newell

I. Call to order.


<table>
<thead>
<tr>
<th>(“FY” = “Fiscal Year”)</th>
<th>FY 20-21 Forecast updated May 31 2021</th>
<th>FY 20-21 Forecast updated April 30 2021</th>
<th>FY 20-21 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>3,658,600</td>
<td>3,681,000</td>
<td>3,675,000</td>
</tr>
<tr>
<td>Expense</td>
<td>3,552,100</td>
<td>3,588,700</td>
<td>3,946,000</td>
</tr>
<tr>
<td>Net Income (Loss)</td>
<td>106,500</td>
<td>92,300</td>
<td>(271,000)</td>
</tr>
<tr>
<td>Ending cash</td>
<td>999,000</td>
<td>985,000</td>
<td>621,000</td>
</tr>
<tr>
<td>Days of Cash</td>
<td>103</td>
<td>100</td>
<td>57</td>
</tr>
</tbody>
</table>

The forecast remains stable from last month. With only 1 month left in the school year, we feel this stability will remain intact.

Review of Cash Disbursements report

Cash disbursements report (aka check register and purchase card report) were reviewed. All expenditures appear to be in order.

III. Review of 2021-2022 budget to be presented to full Board.

Some relatively minor adjustments were made to the preliminary budget presented to the board in May. However, the comments shared last month remain applicable: Salary and benefits are budgeted to increase. AFIA is planning to hire more educators and support staff to address the pressing needs of our students and existing teachers due to pandemic related disruptions in the normal academic process. Along with making these additional hires, we will simultaneously begin to evaluate the possible implementation of a co-teaching model, starting in the primary grades.

This increase will be supported by ESSER II funding. AFIA should also receive American Rescue Plan (ARP) funding (most likely in FY 22-23). While the exact amount of ARP funding is not pinned down at this point, we believe it will be enough to ensure our cash balance remains at a reasonable level for at least the next two years. During these next two years, both the ESSER II and ARP funding will give us the financial breathing room needed to evaluate and address longer term financial opportunities and challenges in the post-pandemic environment.


We reviewed all letters and related fees and found them to be in order. We will recommend that the board approve the engagement of Marr and Company to perform the services outlined in these letters for the fiscal year ended June 30, 2021.
V. Schedule of Finance Committee meetings for 2021-2022.
Our next meeting is scheduled for Thursday, July 16 at 10:00 a.m. We are considering moving meetings to third Thursday of the month. Once Finance Committee members confirm their availability we will issue schedule for remaining FY 2021-2022.

VI. Other Business

There was no other business

VI. Adjournment
ACADEMY FOR INTEGRATED ARTS
BOARD RETREAT MEETING
AGENDA

June 16th, 2021
4:00 p.m. – 5:30pm

Zoom Web Meeting Details
https://us02web.zoom.us/j/9103996908?pwd=L1Vwbnp0MjVhcmdnNHVMaWx0eFd2Zz09
Meeting ID: 910 399 6908
Passcode: 560224

Zoom Dial-in Details
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
Meeting ID: 910 399 6908

I. Call to Order

II. Board Meeting Reporting
   a. Do the current reports add value and meaningful data?
   b. Should we consider a standard template?

III. Board Engagement
   a. What can Board Members do to assist the AFIA Leadership?
   b. What additional talent or opportunities are needed?

IV. Student Success
   a. Progress of new AFIA students compared to returning students
   b. Progress of AFIA compared to other charter schools

V. Executive Director Evaluation Tool and Model

VI. Renewal Preparation
   a. High level next steps overview

VII. Open Discussion

VIII. Adjournment
ACADEMY FOR INTEGRATED ARTS
Board Retreat
Meeting Minutes
June 16th, 2021
4:00p.m.- 5:30p.m.
Zoom Web Meeting Details
https://us02web.zoom.us/j/9103996908?pwd=L1Vwbp0MjVhcmdnNHVMaWx0eEd2Zz09
Meeting ID: 910 399 6908
Passcode: 560224

I. Call to Order
Janice Small called the meeting to order at 4:06p.m.

Meeting Attendees
Brad Epsten - Board Member
Cara Newell - Board Member
David Disney - Board Member
Emily Brown - Board Member
Peter Brown - Board Member
Janice Small - Board Member
Jennifer Waddell – Board Member
Linda Edwards - Board Member
Lynne Brown - Board Member
Tricia DeGratt - Executive Director

II. Board Meeting Reporting (Committees and Executive Director)
- The team agreed to have all upcoming Board meeting materials to Google drive by close of business the Monday before the Thursday board meeting
- The Board Material google drive folder details are in the Board meeting invite
  - Email reminders of the Board material folder may not occur. Each committee Chair is responsible for getting their respective documentation uploaded timely
- This agreed upon timing of materials allows for everyone to have adequate time to review content prior to the Board meeting
- A sub team consistent of the Committee chairs and Executive Director will explore the potential of a reporting outline/template for future meetings
III. Board Engagement
- The team explored with the Executive Director various opportunities to assist with reoccurring or impromptu scopes of work
- Additionally, the team revisited Advisory board members to offset skill sets needed (i.e., grant writing, Marketing, etc.)
- No immediate need was identified but will be raised as work areas exist

IV. Student Success
- The Education committee shared AFIA results from the MAP for the following years: 2013/2014, 2014/2015, 2016/2017, 2017/2018, 2018/2019 MAP compared to other Charter schools in the Kansas City area

V. Executive Director Evaluation Tool and Model
- The Education committee educated the Board on the approved state evaluation process used to date that includes 7 standards and 3 indicators
- In July 2021, the Executive Director will expand and reflect on all 7 standards versus the 2 of the 7 standards previously utilized

VI. Renewal Preparation
- The Executive Director will cover expectations in more detail during the June 24th, 2021 Board meeting
- A renewal sub-committee will need to be formed. The committee will meet with the Deputy Director for Accountability from the Missouri Charter Public School Commission

VII. Adjournment
Meeting concluded at 5:33pm