ACADEMY FOR INTEGRATED ARTS
BOARD of DIRECTORS MEETING
MINUTES
March 25, 2021
4:00 p.m.

7910 Troost Ave., Kansas City, Missouri

This was a virtual meeting held via Zoom.

Present: Emily Brown, Member
        Lynne Brown, Chairman
        Peter Brown, Member
        David Disney, Member
        Linda Edwards, Member
        Brad Epsten, Member
        Cara Newell, Treasurer
        Janice SMALL, Member
        Jennifer Waddell, Member

Also Present: Tricia DeGraff, Executive Director
              Karren Colbert, Principal

Before the meeting began Allison Doerr and Keyonia Cobbins shared their experiences as teachers during Covid. This was a very enlightening insight and the board was very appreciative of the endurance and hard work of these two outstanding educators.

I. CALL TO ORDER AND ROLL CALL.
        Lynne Brown called the meeting to order at 4:15

II. FINANCIAL REPORT
        Budget report-Cara Newell

III. CONSENT AGENDA ITEMS
        • Approval of the minutes from the February 25, 2021 board meeting
        • Approval of the warrant list (check registry and purchasing card record)
        • Approval of the financial report
        • Approval of the March 3rd Executive Session meeting of the board
          Motion to approve consent agenda: Linda Edwards
          Second: Brad Epsten
          Vote: 9-0
IV. ACTION ITEMS

- Approval of the strategic plan:
  Motion: Education Committee
  Vote: 9-0

- Approval of Karren Colbert as 504 Coordinator:
  Motion: Jennifer Waddell
  Second: Linda Edwards
  Vote: 9-0

- Approval of Phoebe Bassue as Foster Care Point of Contact; and
  Approval of Phoebe Bassue as Families in Transition Liaison:
  Motion: David Disney
  Second: Brad Epsten
  Vote: 9-0

- Approval of the following designated Title IX Liaison role: Asha Moore, investigator:
  Motion: Linda Edwards
  Second: Peter Brown
  Vote: 9-0

- Approval of changes to the 2020-2021 School Calendar
  Motion: David Disney
  Second: Cara Newell
  Vote: 9-0

- Approval of the 2021-2022 School Calendar
  Motion: Jennifer Waddell
  Second: Emily Brown
  Vote: 9-0

- Approval of course completion definition for remote instruction during the 2020-2021 school year:
  Motion: Linda Edwards
  Second: Jennifer Waddell
  Vote: 9-0

- Approval of updates to AFIA’s return to school plan:
  Motion: Cara Newell
  Second: Brad Epsten
  Vote: 9-0

V. EXECUTIVE DIRECTOR’S REPORT

- Monthly Update - Tricia DeGraff (attachment)

VI. DISCUSSION ITEMS/COMMITTEE REPORTS

- Education Committee met on March 8th (attachment)
- Audit/Finance met on March 19th (attachment)
- Governance Committee met on March 17th (attachment)

VII. NEW BUSINESS

None
VIII. EXECUTIVE SESSION
   None

IX. ADJOURNMENT
   Motion to adjourn: Peter Brown
   Second: Brad Epsten
   Vote: 9-0

Meeting adjourned at 5:30 p.m.
Next Board Meeting is on April 22, 2021 at 4:00 p.m.

Respectfully submitted,

DAVID L. DISNEY
David Disney
Secretary

Lynne Brown
Chairman
Executive Director's Report
March 25, 2021

<table>
<thead>
<tr>
<th>Grade</th>
<th>waitlist</th>
<th>8/25</th>
<th>9/21</th>
<th>10/20</th>
<th>12/7</th>
<th>1/25</th>
<th>2/22</th>
<th>3/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>PK</td>
<td>60</td>
<td>13</td>
<td>12</td>
<td>12</td>
<td>12</td>
<td>12</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>TK</td>
<td>0</td>
<td>4</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>K</td>
<td>5</td>
<td>44</td>
<td>45</td>
<td>45</td>
<td>44</td>
<td>44</td>
<td>44</td>
<td>44</td>
</tr>
<tr>
<td>1st</td>
<td>24</td>
<td>47</td>
<td>46</td>
<td>46</td>
<td>45</td>
<td>44</td>
<td>44</td>
<td>42</td>
</tr>
<tr>
<td>2nd</td>
<td>6</td>
<td>40</td>
<td>39</td>
<td>43</td>
<td>42</td>
<td>42</td>
<td>42</td>
<td>41</td>
</tr>
<tr>
<td>3rd</td>
<td>8</td>
<td>43</td>
<td>42</td>
<td>42</td>
<td>42</td>
<td>42</td>
<td>42</td>
<td>40</td>
</tr>
<tr>
<td>4th</td>
<td>34</td>
<td>28</td>
<td>28</td>
<td>28</td>
<td>27</td>
<td>27</td>
<td>27</td>
<td>27</td>
</tr>
<tr>
<td>5th</td>
<td>30</td>
<td>25</td>
<td>24</td>
<td>24</td>
<td>22</td>
<td>22</td>
<td>22</td>
<td>23</td>
</tr>
<tr>
<td>6th</td>
<td>5</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Total</td>
<td>173</td>
<td>264</td>
<td>259</td>
<td>263</td>
<td>257</td>
<td>256</td>
<td>252</td>
<td></td>
</tr>
</tbody>
</table>

*We will potentially receive funding for about 10 of our 13 PK students.

Since February 21, 2021, 5 students have withdrawn. Their reasons for withdrawing are below:

<table>
<thead>
<tr>
<th>Number</th>
<th>Where</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Blue Springs</td>
<td>Moved out of district</td>
</tr>
<tr>
<td>3</td>
<td>Texas &amp; Oklahoma</td>
<td>Moved out of state</td>
</tr>
</tbody>
</table>

Year to Date Attendance Percentage

<table>
<thead>
<tr>
<th>Grade</th>
<th>9/21</th>
<th>10/20</th>
<th>12/4</th>
<th>1/22</th>
<th>2/19</th>
<th>3/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>PK/K</td>
<td>85%</td>
<td>88%</td>
<td>88%</td>
<td>86%</td>
<td>75%</td>
<td>83%</td>
</tr>
<tr>
<td>1st</td>
<td>81%</td>
<td>80%</td>
<td>83%</td>
<td>81%</td>
<td>76%</td>
<td>82%</td>
</tr>
<tr>
<td>2nd</td>
<td>85%</td>
<td>87%</td>
<td>88%</td>
<td>86%</td>
<td>85%</td>
<td>88%</td>
</tr>
<tr>
<td>3rd</td>
<td>82%</td>
<td>83%</td>
<td>85%</td>
<td>85%</td>
<td>84%</td>
<td>86%</td>
</tr>
<tr>
<td>4th</td>
<td>89%</td>
<td>86%</td>
<td>87%</td>
<td>91%</td>
<td>92%</td>
<td>92%</td>
</tr>
<tr>
<td>5th</td>
<td>83%</td>
<td>83%</td>
<td>88%</td>
<td>88%</td>
<td>86%</td>
<td>88%</td>
</tr>
<tr>
<td>6th</td>
<td>93%</td>
<td>92%</td>
<td>91%</td>
<td>92%</td>
<td>90%</td>
<td>86%</td>
</tr>
<tr>
<td>Overall</td>
<td>85%</td>
<td>85%</td>
<td>86%</td>
<td>87%</td>
<td>84%</td>
<td>84%</td>
</tr>
</tbody>
</table>

Note about this attendance percentage: This percentage takes into account all live sessions. Some classrooms have four live sessions a day, so a student could attend every day, but if they miss one of the sessions, that lowers their participation percentage.
<table>
<thead>
<tr>
<th>Grade</th>
<th>2/19</th>
<th>3/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>PK/K</td>
<td>79%</td>
<td>81%</td>
</tr>
<tr>
<td>1st</td>
<td>79%</td>
<td>80%</td>
</tr>
<tr>
<td>2nd</td>
<td>--</td>
<td>81%</td>
</tr>
<tr>
<td>3rd</td>
<td>--</td>
<td>83%</td>
</tr>
<tr>
<td>4th</td>
<td>--</td>
<td>86%</td>
</tr>
<tr>
<td>5th</td>
<td>--</td>
<td>83%</td>
</tr>
<tr>
<td>6th</td>
<td>--</td>
<td>88%</td>
</tr>
<tr>
<td>Overall</td>
<td>79%</td>
<td>82%</td>
</tr>
</tbody>
</table>

We anticipated the onsite attendance would be lower than a typical school year, but do want to carefully monitor this. Our student support team is looking at this more carefully.

Onsite programming update
- As of March 3rd, all students whose families have opted for onsite learning are onsite from Mondays - Thursdays. Currently, we have 168 students (67%) enrolled in the onsite program & 84 (33%) students enrolled in the remote program. This is an increase over what we anticipated. As families have requested to come onsite, we have made this modification, if we have space in our onsite program.
- We had one positive COVID case at AFIA during the week of March 15th. Due to this, we had to quarantine one cohort of 11 students. We sent this letter to all AFIA families.
- Over 80% of the AFIA staff have been fully vaccinated.

Other Updates
- On March 5th, our DEI cohort participated in Beloved Community Cohort: Equity in Schools Kansas City Session 1: Foundations of Racial Equity. AFIA is joining seven other districts from across the metro and across both state lines in this cohort.
- AFIA teachers, Vonnie Clark and Haley Hurst, did an excellent job discussing the importance of addressing implicit bias in the classroom as a part of KSHB’s special on implicit bias. The entire special was thought-provoking and addressed implicit bias across multiple contexts. If you missed the 6 PM special on 41 Action News - KSHB-TV about implicit bias, you can view the education segment by clicking on the link: https://www.kshb.com/news/local-news/addressing-implicit-bias-in-the-classroom. This is a 3 minute clip from the 60 minute special.
Recruitment Updates for 2021-2022
On March 29th, we notified families of their enrollment status based on our lottery. On March 29th, we offered spots to 108 students across PK - 6th grade. Most of our open seats are in kindergarten.

Enrollment Update As of 3/22/21

<table>
<thead>
<tr>
<th>Status</th>
<th>PK</th>
<th>TK</th>
<th>K</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Offered</td>
<td>0</td>
<td>4</td>
<td>9</td>
<td>1</td>
<td>4</td>
<td>1</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>22</td>
</tr>
<tr>
<td>Accepted</td>
<td>10</td>
<td>3</td>
<td>9</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>29</td>
</tr>
<tr>
<td>Reg In Progress</td>
<td>2</td>
<td>0</td>
<td>6</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>12</td>
</tr>
<tr>
<td>Reg Complete</td>
<td>1</td>
<td>1</td>
<td>6</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>13</td>
</tr>
<tr>
<td>Reg Verified</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Current AFIA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students (21-22</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>grade level</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>13</td>
<td>8</td>
<td>45</td>
<td>48</td>
<td>47</td>
<td>48</td>
<td>46</td>
<td>27</td>
<td>23</td>
<td>232</td>
</tr>
<tr>
<td>Waitlisted</td>
<td>35</td>
<td>0</td>
<td>3</td>
<td>12</td>
<td>5</td>
<td>4</td>
<td>1</td>
<td>6</td>
<td>0</td>
<td>66</td>
</tr>
<tr>
<td>Declined</td>
<td>0</td>
<td>2</td>
<td>21</td>
<td>2</td>
<td>5</td>
<td>5</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>41</td>
</tr>
</tbody>
</table>

Enrollment Target (21 students per class): 273

Upcoming Board Opportunities
- April 5th - Professional Development (Virtual icebreaker - 9-9:30 AM)
  Please let Tricia know by March 31st if you are interested in participating in the virtual ice breaker with the AFLA staff.

- May 7th - Professional Development (Virtual icebreaker - more information is forthcoming)

- Teacher Appreciation Week: May 3 - 7
ACADEMY FOR INTEGRATED ARTS
EDUCATION COMMITTEE AGENDA
March 15, 2021
4:00 PM
7910 Troost Ave., Kansas City, Missouri

Due to concerns related to COVID-19, the meeting will be held via Zoom. To join the meeting, please use this link:
https://umsystem.zoom.us/j/99878187401?pwd=eFhkRGVXZ3NgaDZVeUVBY25wc1ZoQT09.

I. CALL TO ORDER

II. DISCUSSION ITEMS

- Update on internal assessments and academic dashboard
- Return to onsite school updates
- Update on Education Board Partners/School Smart KC Data Project
- Strategic planning next steps
ACADEMY FOR INTEGRATED ARTS
FINANCE COMMITTEE MEETING MINUTES
April 16, 2021

The meeting was held via Zoom. In attendance: Tricia DeGraff, Peter Brown, Paul Greenwood, Rex Rajkumar and Cara Newell

I. Call to order.

II. Financial Statement Review as of March 31, 2021. (Full Report – Attachment B)

<table>
<thead>
<tr>
<th></th>
<th>Forecast prepared March 31 2021</th>
<th>Forecast prepared Feb 28 2021</th>
<th>Budget approved in June 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>3,675,000</td>
<td>3,678,000</td>
<td>3,675,000</td>
</tr>
<tr>
<td>Expense</td>
<td>3,604,400</td>
<td>3,694,000</td>
<td>3,946,000</td>
</tr>
<tr>
<td>Net Income (Loss)</td>
<td>70,600</td>
<td>(16,000)</td>
<td>(271,000)</td>
</tr>
<tr>
<td>Ending cash</td>
<td>963,000</td>
<td>876,000</td>
<td>621,000</td>
</tr>
<tr>
<td>Days of Cash</td>
<td>98</td>
<td>85</td>
<td>57</td>
</tr>
</tbody>
</table>

Revenue: Revenue forecast remains stable since last month and is on budget.

Expense: Expense forecast continues to decrease due to on-going savings in salaries, benefits and transportation costs. We discussed the need for additional professional development over the summer to ensure our teachers are prepared to meet the extra needs of our students due to the pandemic. While we will discuss in more detail next month, we generally approved offering stipends to the teachers for this extra work. This may increase our expense forecast next month. However, we are in a good cash position to accommodate those expenses.

III. Review of Cash Disbursements report (See Attachment A)

Cash disbursements report (aka check register and purchase card report) were reviewed. All expenditures appear to be in order.

IV. Update on 2021-2022 budget and staffing considerations.

A very preliminary budget was reviewed that contemplated the additional staffing needs to carry out the co-teaching model discussed last month. While we know we will receive ESSER II and American Rescue Plan funding, we feel it best to have firmer information regard those amounts before we present the budget to the full board. We will present the preliminary budget to the board at the May meeting.

V. Other Business

VI. Adjournment
ACADEMY FOR INTEGRATED ARTS
GOVERNANCE COMMITTEE MEETING
AGENDA

April 21st, 2021
4:30 p.m. – 5:30pm

Zoom Web Meeting Details
https://us02web.zoom.us/j/9103996908?pwd=L1Vwbnp0MjVhcmdnNHVMaWx0eEd2Zz09
Meeting ID: 910 399 6908
Passcode: 5t441D

Zoom Dial in Details
+1 669 900 9128 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 646 558 8656 US (New York) +1 301 715 8592 US (Washington D.C.) +1 312 626 6799 US (Chicago)
Meeting ID: 910 399 6908
Passcode: 560224

I. Call to Order

II. Board Annual Calendar

III. Board Retreat Planning

IV. Adjournment
ACADEMY FOR INTEGRATED ARTS
Governance Committee
Meeting Minutes
April 21' st, 2021
4:30 p.m.- 5:30p.m.
Zoom Web Meeting Details
https://us02web.zoom.us/j/9103996908?pwd=L1Vwbnp0MjVhcmdnNHVMaWx0eEd2Zz09
Meeting ID: 910 399 6908
Passcode: 560224

I. Call to Order
Janice Small called the meeting to order at 4:32p.m.

Meeting Attendees
Lynne Brown - Board Member
Tricia DeGraff - Executive Director
Emily Brown - Board Member
Janice Small - Board Member

II. Board Annual Calendar
The team collaborated regarding the Board calendar reviewing examples and criteria needed. Additional input will be provided for a draft to be reviewed soon.

III. Board Retreat
The team proposed 2 potential Board retreat dates. An email communication will be sent to entire Board to confirm the dates and agenda.

IV. MCPSA Self-Assessment
Each Governance Committee member will complete Governance related indicators and collaborate during the May Governance meeting.

V. Adjournment
Meeting concluded at 5:40pm