

**ACADEMY FOR INTEGRATED ARTS  
BOARD of DIRECTORS MEETING  
MINUTES**

April 22, 2021

4:00 p.m.

7910 Troost Ave., Kansas City, Missouri

This was a virtual meeting held via Zoom.

**Present:** Emily Brown, Member  
Lynne Brown, Chairman  
Peter Brown, Member  
David Disney, Member  
Linda Edwards, Member  
Brad Epsten, Member  
Cara Newell, Treasurer  
Jennifer Waddell, Member (4:20)

**Also Present:** Tricia DeGraff, Executive Director  
Karren Colbert, Principal

Before the meeting 2<sup>nd</sup> grade teacher Maddie Scott shared her extensive background in various art forms and that at AFIA she has been very impressed by her observations of the efficacy of using the arts in education.

**I. CALL TO ORDER AND ROLL CALL**

Lynne Brown called the meeting to order at 4:10

**II. FINANCIAL REPORT**

Budget report-Cara Newell

**III. CONSENT AGENDA ITEMS**

- Approval of the minutes from the March 25, 2021 board meeting
- Approval of the warrant list (check registry and purchasing card record)
- Approval of the financial report  
Motion: Linda Edwards  
Second: Brad Epsten  
Vote: 7-0

**IV. ACTION ITEMS**

- Approval to hire Clint Wise for elementary position
- Approval to hire Elise Byers for elementary position
- Approval to hire Sydney Clark for elementary position  
Motion: Peter Brown

Second: Cara Newell  
Vote: 7-0

**V. EXECUTIVE DIRECTOR'S REPORT**

- Monthly Update -Tricia DeGraff (attachment)  
Discussion of board activities for Teacher Appreciation Week in May

**VI. DISCUSSION ITEMS/COMMITTEE REPORTS**

- Education Committee met on March 8<sup>th</sup> (attachment)

Education Committee Chair Jennifer Waddell led a board discussion on analyzing data. Using ELA and Math MAP scores from the 2013-2014 school year through the 2018-2019 school year, board members discussed the proficiency trend of AFIA compared to Missouri and KCPS. As the state and the school district proficiencies dropped in 2017-2018 and 2018-2019, AFIA went up. The MAP test had changed and the board discussed the possible reason for AFIA performing better than the district might be the efficacy of the arts integrated approach to learning. While the board is encouraged by this progress we acknowledges that there is work to be done.

- Audit/Finance met on March 19<sup>th</sup> (attachment)
- Governance Committee met on March 17<sup>th</sup> (attachment)

**VII. NEW BUSINESS**

None

**VIII. EXECUTIVE SESSION**

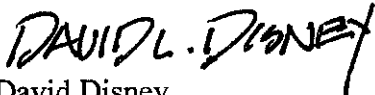
None


**IX. ADJOURNMENT**

Motion to adjourn: Peter Brown  
Second: Brad Epsten  
Vote: 8-0

Meeting adjourned at 6:05 p.m.  
Next Board Meeting is on May 27, 2021 at 4:00 p.m.

Respectfully submitted,

  
David Disney  
Secretary

  
Lynne Brown  
Chairman



**Executive Director's Report  
April 22, 2021**

Grade	waitlist	8/25	9/21	10/20	12/7	1/25	2/22	3/19	4/16		
PK	60	13	12	12	12	12	12	12	12		
TK	0	4	3	3	3	3	3	3	3		
K	5	44	45	45	44	44	44	44	44		
1 <sup>st</sup>	24	47	46	46	45	44	44	42	42		
2 <sup>nd</sup>	6	40	39	43	42	42	42	41	41		
3 <sup>rd</sup>	8	43	42	42	42	42	42	40	40		
4 <sup>th</sup>	34	28	28	28	27	27	27	27	27		
5 <sup>th</sup>	30	25	24	24	22	22	22	23	23		
6 <sup>th</sup>	5	20	20	20	20	20	20	20	20		
<b>Total</b>	<b>173</b>	<b>264</b>	<b>259</b>	<b>263</b>	<b>257</b>	<b>256</b>	<b>256</b>	<b>252</b>	<b>252</b>		

**\*We will potentially receive funding for about 10 of our 13 PK students.**

Since March 19, 2021, 0 students have withdrawn.

**Year to Date Attendance Percentage**

Grade	9/21	10/20	12/4	1/22	2/19	3/18	4/16				
PK/K	85%	88%	88%	86%	75%	83%	85%				
1 <sup>st</sup>	81%	80%	83%	81%	76%	82%	83%				
2 <sup>nd</sup>	85%	87%	88%	86%	85%	88%	91%				
3 <sup>rd</sup>	82%	83%	85%	85%	84%	86%	87%				
4 <sup>th</sup>	89%	86%	87%	91%	92%	92%	94%				
5 <sup>th</sup>	83%	83%	88%	88%	86%	88%	90%				
6 <sup>th</sup>	93%	92%	91%	92%	90%	86%	87%				
<b>Overall</b>	<b>85%</b>	<b>85%</b>	<b>86%</b>	<b>87%</b>	<b>84%</b>	<b>84%</b>	<b>87%</b>				

Note about this attendance percentage: This percentage takes into account all live sessions. Some classrooms have four live sessions a day, so a student could attend every day, but if they miss one of the sessions, that lowers their participation percentage.

Grade	2/19	3/18	4/16				
PK/K	79%	81%	85%/87%				
1 <sup>st</sup>	79%	80%	91%				
2 <sup>nd</sup>	--	81%	90%				
3 <sup>rd</sup>	--	83%	90%				
4 <sup>th</sup>	--	86%	94%				
5 <sup>th</sup>	--	83%	83%				
6 <sup>th</sup>	--	88%	92%				
<b>Overall</b>	<b>79%</b>	<b>82%</b>	<b>89%</b>				

\*The data shared in February and March included data from remote days, thus was not accurate. The data being shared this month for onsite learning only includes onsite days. However, this data does not include tardies and or when students leave early, so this is being shared as an estimate. Per state requirements, a student's attendance in the fixed blended pattern of instruction is based on attendance during the onsite portion. The rate of attendance is applied to all possible hours for the year for that student. For more information, please see this [FAQ document](#) provided by DESE. At AFIA, we have students participating in the fixed blended model and virtual learning. Attendance will be calculated in both programs as required by DESE.

### Onsite programming update

- Nearly 70% of our students are enrolled in the onsite program. We continue to move some students to onsite programming, if space allows and if families request this.
- We are working diligently on our plans to administer the Missouri Assessment Program (MAP) grade level exams to all 3rd - 6th grade students, including remote students. MAP testing will begin on May 4th and take about three weeks to complete. Our remote families are being responsive and we believe we will be able to test over 85% of our students.

### Other Updates

- The Sherman Family Foundation donated \$4,000 to AFIA for the purpose of helping to bolster staff morale.
- One of our Lead to Read volunteers donated \$1200 for the purchase of Chromebooks. As more students were onsite, we learned that some of our older Chromebooks do not support the reading app that Lead to Read is using. The volunteer found this out and wanted to support our efforts in ensuring that all of our 2nd grade students could connect to their Lead to Read mentor.
- I presented at the April 21, 2022 Missouri Public Charter School Commission monthly board

meeting. I shared information about challenges, as well as highlights from the past year.

- We are working diligently to hire individuals for the co-teaching model we have discussed. We are finding it is challenging to find enough candidates to fill these positions.

- Each year, state senators choose one piece of art by a student from their district to hang in the Senate Hall Student Art Exhibit. Current 4th grader, Aleida McGhee's collage portrait was chosen by Senator Barbara Washington.



### Recruitment Updates for 2021-2022

On March 29th, we notified families of their enrollment status based on our lottery. On March 29th, we offered spots to 108 students across PK - 6th grade. Most of our open seats are in kindergarten.

### Enrollment Update As of 4/20/21

Status	PK	TK	K	1	2	3	4	5	6	Total
Offered	0	2	6	1	2	1	0	0	0	12
Accepted	4	1	2	2	1	2	2	0	0	14
Reg in Progress	3	2	9	0	1	3	1	0	1	20
Reg Complete	6	1	10	2	1	3	1	1	0	25
Reg Verified	0	0	0	0	0	0	0	0	0	0
Current AFIA Students (21-22 grade level)	0	0	12	43	39	38	38	27	20	217

<b>Total</b>	13	6	39	48	47	48	46	28	25	298
<b>Waitlisted</b>	38	1	2	16	5	2	4	9	1	78
<b>Declined</b>	0	3	23	3	7	5	3	1	2	47

Enrollment Target (21 students per class): 273

**Upcoming Board Opportunities**

- May 7th - Professional Development (Virtual icebreaker - more information is forthcoming)  
*Please let Tricia know by April 30th if you are interested in participating in the virtual ice breaker with the AFLA staff.*
- Teacher Appreciation Week: May 3 - 7
- Book distribution at AFIA during the week of May 24th
- Field day on June 1st
- Celebration of Learning and other year-end events TBD - will send via email

**ACADEMY FOR INTEGRATED ARTS  
EDUCATION COMMITTEE AGENDA**

April 13, 2021

4:00 PM

7910 Troost Ave., Kansas City, Missouri

Due to concerns related to COVID-19, the meeting will be held via Zoom. To join the meeting, please use this link:

<https://umssystem.zoom.us/j/99878187401?pwd=eFhkRGVXZ3NgaDZVeUVBY25wc1ZoQT09.>

**I. CALL TO ORDER**

**II. DISCUSSION ITEMS**

- Update on internal assessments and academic dashboard
- Prepare for data review at the April board meeting
- Review board calendar and make adjustments
- Discussion: Recruitment of teachers
- Teacher Appreciation Week

**ACADEMY FOR INTEGRATED ARTS  
EDUCATION COMMITTEE AGENDA**

April 13, 2021

4:00 PM

7910 Troost Ave., Kansas City, Missouri

Due to concerns related to COVID-19, the meeting was held via Zoom.

<https://umsystem.zoom.us/j/99878187401?pwd=eFhkRGVXZ3NqaDZVeUVBY25wc1ZoQT09>.

**I. CALL TO ORDER**

- a. Meeting was called to order at 4:03 p.m.
- b. Members present: Brad Epsten, Lynne Brown, Jennifer Waddell, Tricia Degraff

**II. DISCUSSION ITEMS**

- Update on internal assessments and academic dashboard
  - Reviewed Evaluate data
  - Discussed nuances and utility
- Prepare for data review at the April board meeting
  - Discussed Historical data
  - Developed a protocol for sharing
  - Participated in the protocol
    - Noticings and wonderings
  - Discusses “take aways” for slides
- Review board calendar and make adjustments
  - Discussed need to align with start of academic year
  - Will complete via email
- Discussion:
  - Recruitment of Teachers
    - Tricia provided an update
  - Teacher Appreciation Week
    - Discussed which day, May 5 for Board appreciation of teachers

**Meeting adjourned at 5:30 p.m.**



**ACADEMY FOR INTEGRATED ARTS  
FINANCE COMMITTEE MEETING MINUTES**

April 16, 2021

The meeting was held via Zoom. In attendance: Tricia DeGraff, Peter Brown, Paul Greenwood, Rex Rajkumar and Cara Newell

**I. Call to order.**

**II. Financial Statement Review as of March 31, 2021. (Full Report – Attachment B)**

	<b>Forecast prepared March 31 2021</b>	<b>Forecast prepared Feb 28 2021</b>	<b>Budget approved in June 2020</b>
Revenue	3,675,000	3,678,000	3,675,000
Expense	3,604,400	3,694,000	3,946,000
Net Income (Loss)	70,600	(16,000)	(271,000)
Ending cash	963,000	876,000	621,000
Days of Cash	98	85	57

Revenue: Revenue forecast remains stable since last month and is on budget.

Expense: Expense forecast continues to decrease due to on-going savings in salaries, benefits and transportation costs. We discussed the need for additional professional development over the summer to ensure our teachers are prepared to meet the extra needs of our students due to the pandemic. While we will discuss in more detail next month, we generally approved offering stipends to the teachers for this extra work. This may increase our expense forecast next month. However, we are in a good cash position to accommodate those expenses.

**III. Review of Cash Disbursements report (See Attachment A)**

Cash disbursements report (aka check register and purchase card report) were reviewed. All expenditures appear to be in order.

**IV. Update on 2021-2022 budget and staffing considerations.**

A very preliminary budget was reviewed that contemplated the additional staffing needs to carry out the co-teaching model discussed last month. While we know we will receive ESSER II and American Rescue Plan funding, we feel it best to have firmer information regard those amounts before we present the budget to the full board. We will present the preliminary budget to the board at the May meeting.

**V. Other Business**

**VI. Adjournment**

**ACADEMY FOR INTEGRATED ARTS  
GOVERNANCE COMMITTEE MEETING  
AGENDA**

April 21<sup>st</sup>, 2021  
4:30 p.m. – 5:30pm

Zoom Web Meeting Details

<https://us02web.zoom.us/j/9103996908?pwd=L1Vwbnp0MjVhcmdnNHVMaWx0eEd2Zz09>

Meeting ID: 910 399 6908

Passcode: 5t44ID

Zoom Dial in Details

+1 669 900 9128 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 646  
558 8656 US (New York) +1 301 715 8592 US (Washington D.C) +1 312 626 6799 US (Chicago)

Meeting ID: 910 399 6908

Passcode: 560224

- I. Call to Order
- II. Board Annual Calendar
- III. Board Retreat Planning
- IV. Adjournment

**ACADEMY FOR INTEGRATED ARTS**

**Governance Committee**

**Meeting Minutes**

April 21<sup>st</sup>, 2021

4:30 p.m.- 5:30p.m.

Zoom Web Meeting Details

<https://us02web.zoom.us/j/9103996908?pwd=L1Vwbnp0MjVhcmdnNHVMaWx0eEd2Zz09>

Meeting ID: 910 399 6908

Passcode: 560224

**I. Call to Order**

Janice Small called the meeting to order at 4:32p.m.

Meeting Attendees

Lynne Brown - Board Member

Tricia DeGraff - Executive Director

Emily Brown - Board Member

Janice Small - Board Member

**II. Board Annual Calendar**

The team collaborated regarding the Board calendar reviewing examples and criteria needed. Additional input will be provided for a draft to be reviewed soon.

**III. Board Retreat**

The team proposed 2 potential Board retreat dates. An email communication will be sent to entire Board to confirm the dates and agenda.

**IV. MCPSA Self-Assessment**

Each Governance Committee member will complete Governance related indicators and collaborate during the May Governance meeting.

**V. Adjournment**

Meeting concluded at 5:40pm