

**ACADEMY FOR INTEGRATED ARTS  
BOARD of DIRECTORS MEETING  
MINUTES**

June 25, 2020

4:30 p.m.

7910 Troost Ave., Kansas City, Missouri

This meeting was held in person, but some members of the board attended virtually due to concerns related to COVID-19.

Present: Lynne Brown, Chairman  
Peter Brown, Member  
David Disney, Secretary  
Linda Edwards, Member (attended virtually)  
Brad Epsten, Member (attended virtually)  
Cara Newell, Treasurer  
Janice Small, Member  
Jennifer Waddell, Member (attended virtually)

Also Present: Tricia DeGraff, Executive Director  
Karren Colbert, Principal (attended virtually)  
Asha Moore, Dean of Students (attended virtually)  
Paul Greenwood, EdOps Financial (attended virtually)  
Rex Rajkumar, EdOps Financial (attended virtually)

**I. CALL TO ORDER AND ROLL CALL**

Lynne Brown called the meeting to order at 4:37

**II. FINANCIAL REPORT**

Budget Report-Paul Greenwood, Rex Rajkumar (attachment)  
PPP Funding Update-Cara Newell (attachment)

Cara also reviewed the process by which AFIA received a Payroll Protection Program loan:

“The application for a Payroll Protection Program (PPP) loan was an urgent process that was completed with the consent of the Finance Committee, the Board President and the Executive Director prior to the scheduled April Finance Committee meeting. PPP funds were discussed in more detail at the Finance Committee meeting on April 21, 2020 as is reflected in those minutes. The full Board of Directors was informed of the PPP funds received at the April 23, 2020 Board meeting. There were no objections from any board members regarding the need for these funds. Due to an oversight that discussion was not reflected in the minutes nor did we have a formal vote to approve this transaction

To rectify this oversight, I move that the AFIA Board of Directors officially ratify the decision of the Finance Committee to apply for a Payroll Protection Program loan in the amount of \$335,944. The loan's interest rate is 1% and the loan plus interest can be partially or completely forgiven if certain requirements are met. Based upon our initial calculations at the time, (and as of today our exact experience), AFIA should qualify to have the entire amount forgiven.

Motion: Cara Newell

Second: Janice Small

Vote: 7

Abstain-1

### **III. CONSENT AGENDA ITEMS**

- Approval of the Minutes from the May 28, 2020 meeting
- Approval of the warrant list
- Approval of the financial report

Motion: Cara Newell

Second: David Disney

Vote: 8-0

### **IV. ACTION ITEMS**

- Approval of the board meeting dates for the 2020-2021 school year as follows:  
July 23, 2020, August 27, 2020, September 24, 2020, October 22, 2020,  
December 10, 2020, January 28, 2021, February 25, 2021, March 25, 2021, April  
22, 2021, May 27, 2021, June 24, 2021; meeting time will be 4:00 p.m.

Motion: Peter Brown

Second: Cara Newell

Vote: 8-0

- Approval of Asha Moore as Assistant Principal

Motion: Cara Newell

Second: David Disney

Vote: 8-0

- Approval of FY21 Budget:

Motion and Second: Finance Committee

Vote: 8-0

- Approval of the revised calendar for the 2020-2021 school year

Motion: Janice Small

Second: Linda Edwards

Vote: 8-0

### **V. EXECUTIVE DIRECTOR'S REPORT**

- Monthly Update-Review of Summary Sheet for the month-Tricia DeGraff (attachment)  
Update on summer school and discussion on school re-entry

### **IV. DISCUSSION ITEMS/COMMITTEE REPORTS**

- Education Committee met on June 18 (attachment).

- Audit/Finance conducted a quick review of the revised budget prior to the May 28th board meeting; no minutes.
- Governance Committee met on May 21 with the Education Committee (attachment).

## **VII. NEW BUSINESS**

- Governance Committee Chair, Janice Small reviewed board terms for the current board. Janice nominated new board member, Emily A. Brown for board membership and Emily was approved to begin serving on the board as of July 23, 2020.  
Board vote to approve: 7-0

Motion to adjourn the Regular Meeting: David Disney  
Second: Linda Edwards  
Vote: 8-0

## **VIII. EXECUTIVE SESSION**

Motion to enter into Executive Session: Peter Brown  
Second: Janice Small  
Roll call on the motion:  
Lynne Brown-yes  
Peter Brown-yes  
David Disney-yes  
Linda Edwards-yes  
Brad Epsten-yes  
Cara Newell-yes  
Janice Small-yes  
Jennifer Waddell-yes

Discussion of Executive Director's performance and discretionary bonus per contract agreement.

Motion to adjourn Executive Session: Cara Newell  
Second: Linda Edwards  
Roll call on the motion:  
Lynne Brown-yes  
Peter Brown-yes  
David Disney-yes  
Linda Edwards-yes  
Brad Epsten-yes  
Cara Newell-yes  
Janice Small-yes  
Jennifer Waddell-yes

Motion to resume Regular Session: David Disney  
Second: Peter Brown  
Motion: 8-0

**IX. ADJOURNMENT**

Motion to adjourn: Linda Edwards

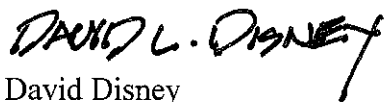
Second: David Disney

Vote: 8-0

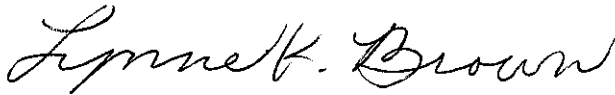
Meeting adjourned at 6:10 p.m.

Next Board Meeting is on July 23, 2020 at 4:00 p.m.

Respectfully submitted,



David Disney  
Secretary



Lynne Brown  
Chairman